

REQUEST FOR APPROVAL

To: **Howard Levenson**
Deputy Director, Materials Management and Local Assistance Division

From: **Brenda Smyth**
Branch Chief, Statewide Technical and Analytical Resources Branch

Request Date: October 27, 2011

Decision Subject: Approval of Scope of Work for the Scrap Metal Pick-up and Recycling for Riverside and San Bernardino Counties, California Contract

Action By: November 10, 2011

Summary of Request:

Staff requests approval of the Scope of Work (SOW) and Instructions for Submittal of Monthly Payments and Tonnage Reports for the Scrap Metal Pick-up and Recycling for Riverside and San Bernardino Counties, California Contract and authorization to proceed with the selection of the contractor using the invitation for bid (IFB) process.

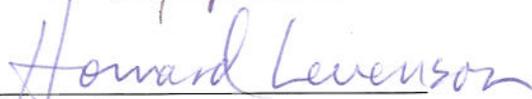
Recommendation:

Staff recommends that CalRecycle approve the Scope of Work and Instructions for Submittal of Monthly Payments and Tonnage Reports for the Scrap Metal Pick-up and Recycling for Riverside and San Bernardino Counties, California Contract, which is a revenue-generating contract under Project Recycle.

Deputy Director Action:

On the basis of the information and analysis in this Request for Approval and the findings set out herein, I hereby approve the Scope of Work and Instructions for Submittal of Monthly Payments and Tonnage Reports for the Scrap Metal Pick-up and Recycling for Riverside and San Bernardino Counties, California Contract, which is a revenue generating contract and authorize staff to proceed with the contractor selection process.

Dated: 11/8/11


Howard Levenson
Deputy Director

Attachment 1: Scope of Work

Background Information, Analysis, and Findings

This contract assists state agencies in meeting their mandated diversion goals. CalRecycle will contract with a company to collect and recycle scrap metal from participating state agencies in Riverside and San Bernardino Counties. The contractor will provide participating state agencies with containers to store recyclable scrap metal and will reuse or recycle accumulated scrap metal once the containers are full. The contractor will pay CalRecycle for the scrap metal collected, according to the terms and conditions in the Scope of Work.

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Recommendation:
Staff recommends that CalRecycle approve the Scope of Work and instructions for payment of Monthly Payments and Tonnage Reports for the Scrap Metal Pick-up and Recycling for Riverside and San Bernardino Counties Contract, which is a revenue-generating contract under Project Recycle.

Deputy Director Action:
On the basis of the information and analysis in this Request for Approval and the findings set out herein, I hereby approve the Scope of Work and instructions for payment of Monthly Payments and Tonnage Reports for the Scrap Metal Pick-up and Recycling for Riverside and San Bernardino Counties Contract, which is a revenue-generating contract and authorize staff to proceed with the contractor selection process.

Date: 11/8/11
Howard Lawson
Deputy Director

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