

REQUEST FOR APPROVAL

To: **Howard Levenson**
Deputy Director, Materials Management and Local Assistance Branch

From: **Shirley Willd -Wagner**
Branch Chief, Financial Resources Management

Request Date: **April 28, 2011**

Decision Subject: Awards for the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program (Farm and Ranch Cleanup Account, FY 2010/11)

Action By: **May 17, 2011**

Summary of Request: Public Resources Code (PRC) Section 48100 authorizes the Department of Resources Recycling and Recovery (CalRecycle) to award grants to public entities and Native American tribes to clean up illegal disposal sites on farm and ranch property.

Staff requests approval of grant awards for the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program, Fiscal Year (FY) 2010/11 (third cycle). Four grant applications were received this cycle requesting a total of \$240,619. Three of the four budgets were revised due to ineligible costs and math errors, leaving \$232,939 in total grant requests. Each application was scored using the CalRecycle scoring criteria and evaluation process that were approved in June 2010 and all applications received a passing score. The Applications are summarized in Attachment 1.

Recommendation: Staff recommends approval of FY 2010/11 third cycle awards for the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program as identified in Attachment 1, and listed below:

**Proposed Farm and Ranch Solid Waste Cleanup and Abatement
Grant Program Awards FY 2010/2011, Third Cycle**

Applicant Name	Recommended Award Amount
Imperial County	\$122,739
Solano Resource Conservation District	\$ 36,456
Sutter County Resource Conservation District	\$ 25,587
Western Shasta Resource Conservation District	\$ 48,157
	\$232,939

Deputy Director Action:

On the basis of the information and analysis in this Request for Approval and the findings set out herein, I hereby conditionally approve the grant awards for the Farm and Ranch Solid Waste Cleanup and Abatement Grant Program for the third cycle of FY 2010/11 as described in Attachment 1.

Each proposed grantee's award is conditioned upon:

1. The full payment within ninety (90) days of the effective date of this grant award of all outstanding debt(s) or scheduled payment(s) owed by the proposed Grantee to CalRecycle; and
2. The return by the proposed Grantee of a complete and executed Grant Agreement within ninety (90) days from the date that CalRecycle staff mails the Grant Agreement.

Dated: 5/17/11



Howard Levenson
Deputy Director

Attachment 1: Proposed Farm and Ranch Grant Award Recipients FY 2010/11 (FR42 cycle)

Background and Findings:

Statutory Authority

Public Resources Code (PRC) Section 48100 authorizes CalRecycle to award grants to public entities and Native American tribes for the purposes of cleaning up and abating the effects of illegally disposed waste on farm and ranch property owned by innocent parties. The grants are awarded to eligible entities on behalf of the property owner. Additionally, PRC Section 48103(e) allows an innocent owner to receive grant funds for solid waste cleanup and/or abatement costs previously incurred by the owner if all eligibility requirements are met and the application receives the required score pursuant to the approved scoring criteria and evaluation process.

Program Background:

Properties eligible for grants include those involving a broad range of agricultural activities (e.g., farms, ranches, horticulture activities, and silviculture activities) where the property owner is not responsible for the illegal disposal or dumping based on a determination by the qualified applicant. The Program's funding is primarily used to pay the applicant/grantee and to a lesser extent to reimburse an innocent owner his/her eligible costs for the removal and proper disposal of small nuisance illegal dump sites containing non-hazardous solid waste, including, but not limited to, tires and incidental amounts of household hazardous materials, and for site security measures to prevent recurrence of illegal disposal after the projects are completed.

Criteria and Process:

PRC Section 48100 specifies that annual funding for the Farm and Ranch Grant Program not exceed \$1,000,000. Eligible applicants include cities, counties, federally recognized Native American tribes and Resource Conservation Districts. Eligible applicants may apply for up to \$200,000 per fiscal year and each eligible site shall not exceed \$50,000. Grantees may not expend more than seven percent of the grant for administrative costs.

Applications were due March 1, 2011; with a "secondary" due date of April 1, 2011 for Resolutions and Environmentally Preferable Purchasing Policy submissions. Four Grant Applications were received requesting a final, revised total amount of \$232,939, as detailed in Attachment 1.

A signed affidavit was submitted by each of the property owners, or authorized agent for the property owner, stating that neither the property owner, nor any other person allowed on the property, directed, authorized, permitted or otherwise consented to the disposal of solid waste onto the subject property. Furthermore, each application includes a statement by the applicant that supports the property owner's affidavit.

Funding Information

Fund Source	Amount Available	Amount to Fund Item	Amount Remaining	Line Item
Farm & Ranch Cleanup Account (FY 10/11)	\$706,818	\$232,939	\$473,879	Grants

The first step in the process of identifying the best person for the job is to determine the essential functions of the job. This is done by reviewing the job description and talking to the people who do the job. Once the essential functions are identified, the next step is to determine the minimum qualifications for each function. This is done by reviewing the job description and talking to the people who do the job.

After these steps are completed, the next step is to identify the candidates for the job. This is done by reviewing the resumes and talking to the candidates. Once the candidates are identified, the next step is to interview the candidates. This is done by asking the candidates questions about their qualifications and experience.

The final step in the process of identifying the best person for the job is to select the best person for the job. This is done by comparing the candidates and selecting the one who best meets the minimum qualifications and has the most experience and skills.

Job Information

Job Title	Department	Location	Reporting To	Start Date	End Date
Software Engineer	Engineering	San Francisco	John Doe	01/15/2023	03/31/2023
Product Manager	Product	San Francisco	Jane Smith	01/15/2023	03/31/2023
Marketing Specialist	Marketing	San Francisco	Mike Johnson	01/15/2023	03/31/2023