

**REQUEST FOR APPROVAL**

**To:** Howard Levenson  
Deputy Director, Materials Management and Local Assistance Division

**From:** Shirley Willd-Wagner  
Branch Chief, Financial Resources Branch

**Request Date:** August 5, 2013

**Decision Subject:** Amendment to the ISO Critical Review for Used Oil Lifecycle Assessment Contract (DRR11023) (Used Oil Recycling Fund, FY 2013/14)

**Action By:** August 9, 2013

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**Summary of Request:** Staff requests approval of an amendment to the ISO Critical Review for Used Oil Lifecycle Analysis Contract (DRR11023).

Thirteen contracts have been executed to date in order to complete this project. While every effort was made at the time these contracts were created to account for the uncertainty inherent in these kinds of projects (projects of this scale, duration, and stakeholder involvement), unforeseeable factors have created a situation that requires an amendment to the contracted referenced above to add \$14,098 (15% of the original contract amount). This contract has already been amended to extend the completion date to account for unforeseen delays and stakeholder demand for additional and more rigorous reviews than was originally anticipated. It is now necessary to add additional funds in order to allow the contractor to complete the review.

**Recommendation:** Staff recommends that you approve amendment to the ISO Critical Review for Used Oil Lifecycle Analysis Contract (DRR11023).

Contract #	Fund Source	Amount Available	Amount to Fund Item	Amount Remaining	Line Item
DRR 11023	Used Oil Recycling Fund	\$1,080,000	\$14,098	\$ 1,065,902	LCA
	<b>Total</b>	<b>\$1,080,000</b>	<b>\$14,098</b>	<b>\$1,065,902</b>	

**Deputy Director Action:**

On the basis of the information and analysis in this Request for Approval and the findings set out above, I hereby approve amendment to the ISO Critical Review for Used Oil Lifecycle Analysis Contract (DRR11023).

**Dated:** 8/9/13



Howard Levenson  
Deputy Director, Materials Management and Local Assistance Division

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**Background:**

Public Resources Code 48651.5 requires that CalRecycle, among other things, "Contract with a third-party consultant with a recognized expertise in life cycle assessments to coordinate a comprehensive life cycle analysis of the used lubricating and industrial oil management process, from generation through collection, transportation, and reuse alternatives."