

## REQUEST FOR APPROVAL

**To:** Howard Levenson  
Deputy Director, Materials Management and Local Assistance Division

**From:** Shirley Willd-Wagner  
Branch Chief, Financial Resources Management Branch

**Request Date:** June 21, 2011

**Decision Subject:** Awards for the Household Hazardous Waste Grant Program (Integrated Waste Management Account, FY 2010/11)

**Action By:** June 30, 2011

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**Summary of Request:** Staff requests approval of grant awards for the Household Hazardous Waste (HHW) Grant Program, Fiscal Year (FY) 2010/11.

CalRecycle received 23 eligible applications requesting a total of \$3,413,684. Public Resources Code (PRC) Section 47200(a) authorizes CalRecycle to award grants to local government agencies and Qualifying Indian Tribes with responsibility for solid waste management for collection programs to reduce HHW disposal. One million five hundred thousand dollars (\$1.5 M) is available in FY 2010/11. Staff reviewed each application to determine grant program eligibility and appropriate level of funding, in accordance with the evaluation and scoring criteria approved on December 15, 2010.

**Recommendation:** Staff recommends approval of 10 grant awards (nine fully funded and one partially funded, as listed in Table 1 in the *Funding* section) for \$1.5 million.

### **Background and Findings**

#### Statutory Authority:

Public Resources Code (PRC) Section 47200(a) authorizes CalRecycle to award grants to "cities, counties, or other local agencies with responsibility for solid waste management" to implement programs that reduce household hazardous waste disposal.

#### Program Background:

The Household Hazardous Waste (HHW) Grant Program offers competitive grants to cities, counties and other local agencies, and Qualifying Indian Tribes with responsibility for solid waste management and local household hazardous waste collection programs. Grant funds can be used to establish or expand HHW programs with respect to collection, public education, waste reduction, source reduction, reuse, or recycling of HHW. Subject to funding availability, the maximum grant award is \$150,000 for a single jurisdiction applicant and \$300,000 for a multi-jurisdictional (regional) applicant.

Criteria and Process:

At the December 15, 2010, CalRecycle meeting, staff presented the Program Eligibility, Scoring Criteria, and Evaluation Process, which the Deputy Director approved. Applications were due April 15, 2011, with a "secondary" due date of May 16, 2011 for Resolution submission. Twenty-three (23) applications were received requesting a total of \$3,413,684. Subsequently, two applicants withdrew their applications. Staff reviewed the remaining 21 applications in accordance with the approved evaluation and scoring criteria. With the \$1.5 million available, the nine top-scoring requests can be fully funded and the tenth can be partially funded. Five additional applications received a passing score, and six did not receive a passing score. Should additional monies become available, staff recommends that the applicant proposed to receive partial funding (i.e., Shasta County) receive additional funds.

Funding:

The FY 2010/11 Budget Act allocates \$1,500,000 to the Integrated Waste Management Account for the HHW Grant Program for this fiscal year.

Fund Source	Amount Available	Amount to Fund Item	Amount Remaining	Line Item
Integrated Waste Management Account (FY 2010/11)	\$1,500,000	\$1,500,000	\$0	Local Assistance/Grants
<b>Total</b>	\$1,500,000	\$1,500,000	\$0	

**Table 1. Household Hazardous Waste Grant Program Recommended Award List**

Applicant	Requested Amount	Unfunded	Total Award
Alameda County	\$ 150,000		\$ 150,000
Regional Waste Management Authority	\$ 137,295		\$ 137,295
City of Los Angeles	\$ 150,000		\$ 150,000
City of Palo Alto	\$ 150,000		\$ 150,000
Calaveras County	\$ 90,000		\$ 90,000
El Dorado County	\$ 33,873		\$ 33,873
City of Elk Grove	\$ 150,000		\$ 150,000
Mendocino Solid Waste Management Authority	\$ 300,000		\$ 300,000
Tehama County Sanitary Landfill Agency	\$ 89,386		\$ 89,386
Shasta County	\$ 300,000	\$ 50,554	\$ 249,446
<b>Total</b>	\$ 1,550,554	\$ 50,554	\$ 1,500,000

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**Deputy Director Action:** On the basis of the information and analysis in this Request for Approval and the findings set out herein, I hereby conditionally approve the grant awards for the HHW Grant Program (as listed in Table 1 in the *Funding* section). Each proposed Grantee award is conditioned upon:

1. The full payment within 90 (ninety) days of the date of this grant award of all outstanding debt(s) or scheduled payment(s) owed by the proposed Grantee to CalRecycle; and
2. The return by the proposed Grantee of a completed and executed Grant Agreement within 90 (ninety) days from the date that CalRecycle staff mails the Grant Agreement.

Dated: 6/21/11

Cara Morgan for Howard Levenson  
Howard Levenson  
Deputy Director

