REQUEST FOR APPROVAL

To: Howard Levenson
Deputy Director, Materials Management and Local Assistance Division

From: Shirley Willd-Wagner
Branch Chief, Financial Resources Management Branch

Request Date: January 12, 2012

Decision Subject: Award of contract for the Used Oil Economic Contract (Used Oil Fund, FY 2011/2012 and FY 2012/2013)

Action By: January 26, 2012

Summary of Request:

Public Resources Code 48651.5 requires that CalRecycle, among other things, "Contract with a third-party consultant with a recognized expertise in life cycle assessments to coordinate a comprehensive life cycle analysis of the used lubricating and industrial oil management process, from generation through collection, transportation, and reuse alternatives." In order to comply with this requirement, CalRecycle staff has determined that, along with a life cycle assessment (LCA) practitioner to complete the environmental assessment, a separate contractor is needed to complete an economic analysis.

This RFP was advertized on November 18, 2011; the proposal submission due date was December 15, 2011. After receiving and scoring proposals, staff is recommending ICF Consulting Services, LLC as the contractor.

Fund Source	Amount Available	Amount to Fund Item	Amount Remaining	Line Item
Used Oil Fund (FY 11/12)	$2,078,000	$1,149,000	$929,000	C&P Life Cycle Analysis Study
Used Oil Fund (FY 12/13)	$2,078,000	$200,000	$1,878,000	C&P Life Cycle Analysis Study

Recommendation:

Staff recommends that approval of ICF Consulting Services, LLC as the contractor for the Used Oil Economic Contract.

Deputy Director Action:

On the basis of the information and analysis in this Request for Approval and the findings set out above, I hereby approve contractor selection for the Used Oil Economic Contract and award the contract to ICF Consulting Services, LLC.

Dated: 1/17/12

Howard Levenson

Howard Levenson
Deputy Director