

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 255-2555 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board  
Office of Local Assistance, MS 8  
8800 Cal Center Drive  
Sacramento CA 95826

### General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

<b>Section I: Jurisdiction Information and Certification</b> <i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name City of Gardena		County Los Angeles	
Authorized Signature 		Title City Manager	
Type/Print Name of Person Signing Mitch Lansdell	Date 7-3-02	Phone (310) 217-9505 (310) 217-9694 fax	
Person Completing This Form (please print or type) Erica Lau		Title Consultant, Ecotelesis International	
Phone (310)313-0209	E-mail Address chlau@earthlink.net	Fax (310)313-0209	
Mailing Address 1700 West 162 <sup>nd</sup> Street	City Gardena	State CA	ZIP Code 90247-3731

## Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

### 1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

- No. If no, stop; not eligible for a TE or ADR.
- Yes. If yes, then eligible for a TE or ADR.

### 2. Specific Request and Length of Request

Please specify the request desired.

**Time Extension Request**

Specific years requested 3 years \_\_\_\_\_

Is this a second request?  No  Yes Specific years requested \_\_\_\_\_  
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

**Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested \_\_\_\_\_%, for the years \_\_\_\_\_.

Is this a second ADR request?  No  Yes Specific ADR requested \_\_\_\_\_%, for the years \_\_\_\_\_

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

**Note:** Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

### **Section IIIA—TIME EXTENSION**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).*

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

The City experiences extensive scavenging from the curbside setouts so the recovery rate is extremely low. The police does not treat scavenging with any priority. Although there is recycling and some recovery at the various transfer stations, recovery is limited because of space constraints. The City is currently negotiating with their hauler to begin residential automated recycling services which would make scavenging more difficult and increase reported diversion.

The City of Gardena has severe budgetary constraints. In an effort to relieve some constraints and provide a source of funding for new programs the City created a 3% AB939 fund which began in July 2001. Previously, the City has implemented many programs, but did not have enough money or accurate data by which to understand the entire waste stream. Furthermore, Gardena is deeply concerned with inaccuracies of the Disposal Reporting System (DRS) figures. The City was open to approximately 15 different haulers. The City recently standardized a hauler reporting system. This will take time to implement and optimize. The City of Gardena also has an area consisting of at least two miles that is considered Gardena postal but not Gardena proper. This has caused much reporting confusion as well. The city is currently researching the feasibility of a DRS study, which will take time to implement.

To clarify problematic information the City gathered more data regarding their waste stream and had a new base year study done. As a result, the City was able to identify various materials to target from specific business generators and will utilize this new data by working with the waste haulers to expand commercial onsite recycling. The City also learned that they need to address small businesses and will do so by working with the waste haulers to provide small businesses near residential routes with comingled recycling. So, the commercial/ industrial recycling tonnage shall increase over the next few years due to expanded efforts of technical assistance program.

The City will have to put a larger emphasis on working directly with businesses. Since commercial recycling is open to many haulers, it has been difficult to streamline an approach to businesses. The City's Council is eager to promote new commercial diversion programs without putting unreasonable cost burdens on local business owners, which is why they favor keeping commercial accounts open to several haulers. The City recognizes that they have a high ratio of commercial waste. In an effort to address this, the City put out a RFP in 2001 which required permitted haulers to develop and implement a commercial sector community education program. The City began working with haulers to provide workshops and literature to promote commercial recycling in 2001. Despite the fact that commercial recycling programs have been offered and promoted, it will take time to see results from the commercial sector community education program. The city is negotiating with haulers to provide small businesses near residential routes with comingled recycling.

The City has a high ratio of multi-family units compared to single family units. Multi-family units are traditionally treated as commercial establishments and do not receive residential curbside recycling. Multi-family units are able to request commercial recycling bins, but participation has been very poor. Many of the multi-family units in Gardena are extremely old and do not have space for recycling bins. The City recognizes this issue and is currently negotiating with their hauler to roll out a comingled recycling program for multi-family units. The City will also increase efforts to promote recycling programs to multi-family units.

The City has a substantial amount of C & D waste due to significant development and redevelopment within the Gardena. In an effort to address this, the City required permitted haulers to maximize diversion and recycling of C & D waste as part of their new franchise agreements which went into effect in July 2001. The City recently adopted a C & D recycling policy that mandates the submittal of recycling reports of material from construction and demolition projects. Due to financial constraints, the City is short staffed and does not have enough personnel to review and analyze C & D recycling reports. There is only one staff member to deal with environmental issues as well as other administrative issues. The City is looking into reorganizing the distribution of workload to help alleviate this issue.

**2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

The City has expanded their residential curbside recycling to include greenwaste recycling. The City hopes to roll out automated recycling shortly. This will mean changes to the current recycling services. The transition period to establish smooth operations will take time and it will take time for the program to fully mature and develop.

The City and businesses are experiencing a recession. Programs with high capital/operational cost requirements are being much more scrutinized by Council. Due to the financial conditions of the City, budgetary constraints require refocusing diversion program effort on more voluntary efforts and diversion programs that are more cost effective. Staffing shortage is critical. The City is focusing on programs that emphasize partnering and leveraging the resources of partners to achieve diversion. The City controls costs by taking advantage of such regional outreach efforts (regional workshops, hotlines, etc.) The City recently worked with the Los Angeles County Department of Public Works Backyard Composting Program to promote a Backyard Composting workshop and was able to quadruple attendance.

Over the past few years, the City has been able to put aside funds to create and implement some necessary programs. As a result, the City has been able to establish the infrastructure to put waste reduction, recycling, and composting programs together. However, the City is not finished and is still refining the process, implementing new programs and working on addressing all various issues so that they can fully comply with AB 939. The City recently standardizing a hauler reporting system, but it will take time to implement and optimize this system. Recycling programs from all haulers will take several years to fully roll out and mature. Individual business facility audits have been conducted to help them reduce, recycle, and compost. Yet, the diversion from this program takes years to develop and to be realized.

Getting business to reduce waste, recycle, and compost through on-site business audits have been effective but is a very slow process because it is very time consuming to achieve one-on-one technical assistance. In the year 2000, over a dozen businesses received WRAP awards. One business was the recipient of the "Top 10 Business in 2000" WRAP award.

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

The City has implemented approximately 37 programs in its year 2000 annual report.

Residential curbside is being expanded and going automated.

City (government) has source reduction and recycling programs in City offices. Thrifts/waste exchanges are promoted through brochure distribution to businesses and workshops. Used oil collection is actively promoted at special event through flyers and brochures. The franchise hauler provides on-site pickup and the City also allows recyclers to operate in the City.

The waste hauler also sponsors special collections. City uses rubberized asphalt and also recycles the asphalt from resurfacing.

The City is in the planning stages to expand this effort in a partnership effort with a regional agency (being formed and discussions ongoing now). The City is evaluating the feasibility of joining/forming a regional agency during 2002

City continues to promote landscaping waste reduction through grasscycling, mulching, and composting in residential and commercial sectors. Commercial landscape contractors collect greenwaste for use as ADC or composting. The City continues to host Los Angeles County's Backyard Composting Demonstration Center events throughout the year for many residents.

A business waste reduction technical assistance program has been ongoing. Over a dozen WRAP winners in Gardena and city participation in regional WRAP award events in 2000 and 2002.

Schools in Gardena (part of LAUSD) continue to incorporate waste prevention practices in classrooms and on school grounds. Presentations are provided through LAUSD's school program with Tree People. City staff continues to attend the LAUSD's interagency (City/LAUSD/CIWMB) recycling meetings.

Special collections (drop-off accommodations), bulky items, HHW, and seasonal programs (Christmas tree recycling) continue. City hosts its own E-waste electronics and computer equipment collection events for several years and will soon expand to promote and offer to residents.

City actively promotes food reuse or donation from businesses to local food banks and shelters. Thrifts/waste exchanges are promoted through brochure distribution to businesses and workshops.

City continues to publicize local used oil collection centers and the local buy-back centers at local supermarket locations and other regional centers.

Licensed haulers recover/ recycle materials by MRF such as scrap metals, white goods, concrete and asphalt. In year 2000, recovered asphalt of 145 tons was reused by the City's Engineering Department.

City has source reduction and recycling programs in its own facilities and practices grasscycling. City Parks and Tree Trimming Divisions collect greenwaste for composting or use as ADC.

City continues its public education and outreach campaign for waste diversion through electronic and print media and through its provision of workshops and business events. In 2002, new promotional tactics quadrupled the attendance and bin give aways at City/ County composting workshops.

**4. Provide any additional relevant information that supports the request.**

The City is committing to continue work with their residents to increase curbside participation with the new hauler and automated recycling. With the use of the larger containers, the City hopes that scavenging will be reduced. In addition, the city is also committed to working to expand the outreach to businesses.

In order to increase amount and types of materials recovered/ recycled the City will work with haulers to provide technical assistance to any business that requests program implementation assistance. The focus will be on specific large generators.

When the City effectively reorganizes the workload to review C & D diversion reports generated by the recently implemented C & D ordinance they hope to increase diversion by capturing more construction and demolition material.

The City is considering conducting a DRS accuracy study to verify disposal tonnage reported by several different haulers at several disposal facilities, as well as self-haul loads.

The primary focus of joining a regional agency will be to obtain more help from regional (County and State) sources in an effort to leverage city resources. The City is currently evaluating the feasibility to join the Los Angeles Area Regional Agency to obtain the advantages of the regional programs to be implemented over the next several years.

**Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).*

**1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

N/A

**2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?**

N/A

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

N/A

**4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.**

N/A

## Section IV A—PLAN OF CORRECTION

**A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.**

*Attach additional sheets if necessary.*

Residential %		25%	Non-residential %		75%
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
<p>Please use the Board's Program Types. The Program Glossary is online at:  <a href="http://www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm">www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm</a></p>					
2000-RC-CRBR Recycling, Residential Curbside, Singlefamily	Expand	Expand Residential Curbside Program to go Automated. Increase participation in Automated Residential Curbside (with supporting efforts to combat scavenging). Increase education and outreach to residents through bill inserts, literature dissemination, and/or through school/community programs.	City	2002	2% - 3%
2000-RC-CRBR Recycling, Residential Curbside, Multifamily	New	City will roll out commingled recycling program for multifamily dwelling units. Some multi-family units began receiving residential curbside recycling in 2001.	City	2005	1% -2%
2010-RC-DRP Residential Drop-Off	New	City will expand it's government E-waste program to residents. Program will be promoted through City newsletters. Residents will be able to drop off Universal Waste at City Yard at specific collection events held twice a year.	City	2003	less than 1%
2030-RC-OSPR Recycling, Commercial On-Site Pickup	New/ Expand	City to require haulers to provide mandatory recycling programs to meet minimum goals: 1) wet/ dry routes targeting large generators (e.g., hospitals, office buildings, manufacturers), 2) free source separated commingled commercial curbside recycling, and/or 3) mixed waste MRFing. City will set minimum recycling goals (with allowance for infeasibility) As of 2001, over 500 businesses receive commercial mixed recycling (64-96 gallon carts) free of charge.	City	2005	10%-15%
2030-RC-OSPR Recycling, Commercial On-Site Pickup	New	Small businesses near residential routes to receive residential commingled recycling service.	City	2005	1-2%
1060-SR-MTE Food Exchanges/ Thrift Shops	New	With a reuse grant from the state Food Finders picks up food waste donations. Program will expand to pickup more food from hotels, restaurants, city facilities, hospital and school cafeterias.	City/State	2002	less than 1%

2050-RC-SCH Recycling, School Recycling	Expand	Cooperative Partnership with Gardena Schools to increase beverage container recycling and mixed paper recycling.	City/ School	2001	Less than 1%
2060-RC-GOV Government Recycling	Expand	Rolling out cans/ bottles recycling collection for Parks and Recreation sites, and additional government facilities. Recently put out 4 recycling containers at the Civic Center and Gardena Police station.  Expand City facilities' waste prevention activities. Increase double-sided copying, City purchasing of reusable durable items, etc.	City/ State Dept. of Conserv.	2002	Less than 1%
1050-SR-GOV Government Source Reduction	Expand		City	2003	Less than 1%
6020-PI-ORD Policy Incentives, Ordinances	New	Finalize Ordinances: 1) Construction and Demolition Ordinance requiring minimum recycling goal of 50% diversion plus implementation of tracking system;  2) City of Gardena to utilize County level buying cooperative for recycled content products. City to draft and adopt buy recycled content policy. Monitor and track progress of City purchasing;  3) Set variable rate structure of refuse fees in order to encourage more recycling;  4) Monitor Disposal Reporting System accuracy by strict enforcement of regulations.	City	2003	5-10%
8000-TR- WTET Transformation, Waste-to-Energy	Expand	City to direct haulers to take more materials to the Waste-to-Energy facility (as a contingency)	Hauler	Ongoing	up to 10%
<b>Total Estimated Diversion Percent From New and/or Expanded Programs</b>					28%-40%
<b>Current Diversion Rate Percent From Latest Annual Report</b>					24%
<b>Total Planned Diversion Percent Estimated</b>					53%-65%

## PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
5020-ED-OUTPublic Education, Outreach	Expand	Increase education / outreach through on-site technical assistance with businesses and local awards program.	Ongoing/ will continue
5020-ED-OUTPublic Education, Outreach	New	Work with hauler to develop outreach materials to multi-family units. Promote recycling programs through workshops targeting homeowners associations and property managers.	2003
5020-ED-OUTPublic Education, Outreach	New	Develop a recycling and waste prevention resource guide for dissemination to businesses (update annually).	2002 - 2003
5000-ED-ELCPublic Education, Electronic	Expand	Expand City sponsored website/homepage for recycling and waste prevention information / resources, including case studies of exemplary business programs.	2003 - 2004
5000-ED-ELCPublic Education, Electronic	New	Develop and utilize a tracking database to monitor efforts and progress of business assistance program. Will require haulers to report diversion quarterly for commercial accounts.	2003
5020-ED-OUTPublic Education, Outreach	New/ Expand	Educational workshops and training for City personnel on waste reduction and recycling practices. Attend industry/ government trade conferences. Provide recycling staff with further training on AB939 issues.	2002
5020-ED-OUTPublic Education, Outreach	New	City will conduct annual internal city facility waste program assessments to evaluate progress of program. Will include data in tracking database.	2003
No Code Available	New	Partnership in cooperative programs and regional efforts. Joining a Regional Agency (e.g., Los Angeles Area Regional Agency, etc.) currently in development.	2002 -2003
5020-ED-OUTPublic Education, Outreach	New	Also research potential of cooperative program with local university and/or other environmental education organizations (including C/WMB) for assistance in developing ordinances / codes to mandate/encourage recycling and waste prevention.	2002
5020-ED-OUTPublic Education, Outreach	New	Partner with other South Bay cities and Chamber of Commerce to conduct C & D workshops for contractors and for public works staff. Track C & D technical assistance and measure diversion.	2003
5020-ED-OUTPublic Education, Outreach	New	Partner with other South Bay cities or regional agency to conduct hotel recycling and waste reduction workshops.	2004
5020-ED-OUTPublic Education, Outreach	New	Partner with other South Bay cities to conduct workshops on methods for landscape contractors to reduce green waste.	2003
No Code Available	New	Designate a City / hauler program coordinator to track and monitor progress of programs implemented. (Independent third party to prepare annual assessment of City and Hauler progress on SB 1066 implementation)	2002
6010-PI-EIN Economic Incentives	New	Hauler to provide economic incentives to commercial customers that source separate recyclables. Commercial customers who recycle will receive reduction in collection rate.	2002

**Section IV B—GOAL ACHIEVEMENT**

**Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.**  
*Attach additional sheets if necessary..*

Residential %		Non-residential %			
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at: <a href="http://www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm">www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm</a>					
<b>Total Estimated Diversion Percent From New and/or Expanded Programs</b>					
<b>Current Diversion Rate Percent From Latest Annual Report</b>					
<b>Total Planned Diversion Percent Estimated</b>					

**PROGRAMS SUPPORTING DIVERSION ACTIVITIES**

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

**Section V – PARIS**

**Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.**

*Contact your Office of Local Assistance Representative at (916) 255-2555 for a copy of PARIS, or go to the Board's website at [www.ciwmb.ca.gov/LGCentral/PARIS/](http://www.ciwmb.ca.gov/LGCentral/PARIS/).*