

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 255-2555 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board  
 Office of Local Assistance, MS 8  
 8800 Cal Center Drive  
 Sacramento CA 95826

**General Instructions:**

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

<b>Section I: Jurisdiction Information and Certification</b> <i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name City of Port Hueneme		County Ventura	
Authorized Signature 		Title Utilities Services Director	
Type/Print Name of Person Signing Douglas A. Breeze	Date	Phone (805) 986-6500	
Person Completing This Form (please print or type) Heidi Whitman		Title Consultant, Whitman Work Group	
Phone (805)646-8880	E-mail Address Heidi@whitmanworkgroup.com	Fax (805)646-9083	
Mailing Address 250 N. Ventura Road	City Port Hueneme	State CA	ZIP Code 93041



**Section II—Cover Sheet**

**This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.**

**1. Eligibility**

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

- No. If no, stop; not eligible for a TE or ADR.
- Yes. If yes, then eligible for a TE or ADR.

**2. Specific Request and Length of Request**

Please specify the request desired.

**Time Extension Request**

Specific years requested 2003, 2004

Is this a second request?  No  Yes Specific years requested. \_\_\_\_\_  
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

**Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested                     %, for the years                     .

Is this a second ADR request?  No  Yes Specific ADR requested                     %, for the years                     .

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

**Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.**

### Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).*

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

The City of Port Hueneme had planned to reach the 50% diversion goal in 2000 and has made significant progress towards meeting the goal. However, after review and submittal of the 1997 Annual Report, City officials began to discuss options for improving its diversion rate by providing curbside recycling service to all residences. The City completed a rate study and made appropriate budget appropriations to purchase automated 90-gallon recycling carts and trucks in May 1998. Automated trucks and containers were purchased in May 1999 and the new curbside collection service began in July 2000 on a voluntary basis. Since that time, the City has determined that it is necessary to require participation in the curbside program. The mandatory citywide program begins in April 2003.

**Barriers:**

Port Hueneme is a small City with a large naval base and a large port located within its City limits. Neither of these operations are controlled by the City.

The City of Port Hueneme has a small staff with 5 refuse drivers and 2 part-time administrative personnel. Staffing has not been available to provide much outreach to Naval Base, businesses and residents. A recent reorganization will provide additional time for these outreach activities.

A portion of the programs identified in the SRRE were not implemented due to budget constraints and/or regional planning and development of multi-jurisdictional facilities.

Many of the commercial businesses did not have trash enclosures that were large enough to recycling bins. The City implemented a loan program to assist businesses with building new, larger enclosures. Approximately 40 businesses have taken advantage of this program but more outreach is needed.

The City has identified a large portion of the City waste stream which was not accurately or fully characterized during the 1990 base year from the naval base located within the City. A new waste characterization study has been discussed with the base staff (Naval Base Ventura County). It is anticipated that a new generation study would more accurately reflect the City's diversion efforts in full cooperation of the Base can be achieved.

- 2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

The City of Port Hueneme is requesting a time extension because its new collection program and expanded outreach to both Naval Base and City commercial customers are expected to increase the amount of material diverted from the waste stream. The new mandatory curbside recycling service expands the residential recycling program from a drop-off to an automated curbside program. An extension will provide the additional time needed for the City to evaluate the effectiveness of its new collection system and evaluate the necessity of completing a new waste generation study.

- 3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

Current diversion is at 38%. The City has curbside recycling and on-call green waste service. Despite the small size of the City, the City has worked with a larger, neighboring jurisdiction (City of Oxnard) to affordably provide many diversion programs including backyard composting, environmental shopping tours, school education, public facility tours, radio and print advertising. City staff set up information booths at City events each year. The City participated in the Countywide Technical Advisory Committee to provide many other diversion programs on a regional basis such as electronics diversion, household hazardous waste collection and used oil collection. The City Council has directed staff to provide new 90 gallon, automated collection for recyclables citywide and works with Naval Base Ventura County staff to divert waste in the federally-owned portion of the City.

**4. Provide any additional relevant information that supports the request.**

No additional information is being provided at this time.

**Section IV A—PLAN OF CORRECTION**

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

<b>Residential %</b>		<b>31</b>	<b>Non-residential %</b>		<b>69</b>
<b>PROGRAM TYPE</b> Please use the Board's Program Types. The Program Glossary is online at: <a href="http://www.clwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm">www.clwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm</a>	<b>NEW or EXPAND</b>	<b>DESCRIPTION OF PROGRAM</b>	<b>FUNDING SOURCE</b>	<b>DATE FULLY COMPLETED</b>	<b>ESTIMATED PERCENT DIVERSION</b>
Residential Curbside	Expand	The City began its residential curbside program in July 2000 on a voluntary basis. The City has recently made the program mandatory citywide. More time is needed to roll-out the new citywide mandatory program and to provide education for City residents.	Monthly service fees	December 31, 2004	4%
Commercial Recycling	Expand	The City took over the private franchise for commercial collection in July 2000. More time is needed to work with the business community, especially civilian contractors on the CBC Navy Base. A workshop is planned in 2003 to coordinate with all Naval Base divisions to coordinate contractor diversion programs.	Monthly service fees	December 31, 2004	4%
Commercial Greenwaste	New	A mandatory commercial greenwaste ordinance which requires all landscapers doing business in the City to divert all greenwaste and report to the City is in place. The ordinance provides a financial incentive for compliance. The City plans to provide a workshop for landscapers to educate them on the new ordinance and will begin strict enforcement in 2003. City staff has also been working on the newly acquired commercial trash collection system. Additional outreach will be provided to businesses in 2003 and 2004.	Monthly service and permit fees	December 31, 2004	3%
<b>Total Estimated Diversion Percent From New and/or Expanded Programs</b>					<b>11%</b>
<b>Current Diversion Rate Percent From Latest Annual Report</b>					<b>39%</b>
<b>Total Planned Diversion Percent Estimated</b>					<b>50%</b>

**PROGRAMS SUPPORTING DIVERSION ACTIVITIES**

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
Residential Curbside	New	City will advertise changes to curbside program (previously voluntary) in Huoneme Magazine. Mailers will be sent to residents. Participation will be monitored by Refuse staff and personal contact with residents will be made to improve participation and/or contamination.	December 31, 2004
Commercial Recycling	Expand	A workshop will be held for CBC divisions to coordinate requirements for recycling and diversion. Mailers will be sent to commercial trash customers both on and off the base. Field staff will make customer service calls to educate individual businesses and increase participation.	December 31, 2004
Commercial Greenwaste	Expand	A mailer will be sent to all landscaping companies notifying them of the ordinance and the reporting forms. A workshop for landscapers will be held to assist landscapers with record keeping and reporting. A mailer will be sent to businesses who may contract with landscaping companies to make them aware of the new ordinance and its requirements.	December 31, 2004