



Department of Resources Recycling and Recovery  
Division of Recycling

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**CURBSIDE ALLOCATION APPLICATION**

Certification ID:

Date Submitted:

Company Name:

Facility Address:

City:

State:

Zip:

Contact Person's Name:

Telephone #:

Ext:

Fax #:

Email:

1) Which program types will be the source of materials included in the allocated weights?

- (A) Certified Drop Off or Collection Programs (CP).....
- (B) Certified Community Service Program (SP).....
- (C) Registered Curbside Program (CS).....

Please list their names and certification numbers:

2) What material types will be included?

- (A) Aluminum.....
- (B) Glass.....
- (C) Plastic #1 PET.....
- (D) Plastic #2 HDPE.....
- (E) Plastics #3 - #7.....
- (F) Bi-metal.....



ORIGINAL PRINTED ON 100 % POST-CONSUMER CONTENT

- 3) Do you inspect all materials received at this facility for the presence of out-of-state, rejected or line breakage?  
 Yes  No
- 4) Do you exclude out-of-state, rejected, or line breakage container weights from shipping reports?  
 Yes  No
- 5) If your facility is receiving out-of-state material, please describe the methodology for excluding it from shipping reports.
- 6) Allocated weights contain material obtained from which of the following sources?  
 (A) Single stream (one container recyclable pick-up) material.....   
 (B) Refuse (unsorted mixed waste, garbage).....   
 (C) Source-separated recyclables (sorted material).....   
 (D) Other (describe)
- 7) From what sectors do you collect material?  
 (A) Residential.....   
 (B) Multi-family.....   
 (C) Commercial.....
- 8) What is the percentage of total collected weight for each sector?  
 (A) Residential.....  
 (B) Multi-family.....  
 (C) Commercial.....
- 9) Is the unsorted material stored in more than one location? If YES, where?  
 Yes  No
- 10) Is the sorted material stored in more than one location? If YES, where?  
 Yes  No
- 11) Is material from different programs stored together? (Any combination of RC, SP, CP, CS material)  
 Yes  No

12) Where is your material sorted?

- (A) Your Facility.....
- (B) Another Certified Processor (PR).....
- (C) Certified Recycling Center (RC).....
- (D) Material Recovery Facility (MRF).....
- (E) Transfer Station.....
- (F) Other (describe)

13) Where is the material sorted if not at your facility?

14) Do you maintain weight tickets for each load of material received from all your program types?

Yes  No

15) Do you maintain a summary report of all weight tickets for incoming loads?

Yes  No

16) Do you maintain a weight ticket for every load of material shipped?

Yes  No

17) Can you provide a summary report of all weight tickets for sorted shipped material?

Yes  No

18) Do you have a characterization study methodology?

Yes  No

19) How often do you perform characterization studies?

(A) Number of times (1-10)

(B) Per Day

(C) Per Week

(D) Per Month

(E) Per Year

(F) Other

(G) Never

20) Does your method use the received (outbound) weight of the material purchased by an entity from you to calculate allocations to the CS, CP, or SP programs?

Yes  No

21) Are the characterization study results used to report to other government agencies?

Yes  No

22) Please describe your characterization study in detail including the process in completing your shipping reports.