



DEPARTMENT OF CONSERVATION
STATE OF CALIFORNIA

NOTICE
November 29, 2004

DIVISION OF
RECYCLING

Audits and
Investigations
Branch

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TO: All Certified Recyclers

FROM: Department of Conservation, Division of Recycling
Audits and Investigations Branch

RE: Recycler Compliance Review

The Department of Conservation, Division of Recycling (Division) will be conducting ongoing Recycler Compliance Reviews to ensure compliance with the California Beverage Container Recycling and Litter Reduction Act and related regulations. We will visit recycling centers to inspect inventories, observe purchasing procedures, and review recordkeeping and reporting procedures.

Recyclers should ensure that:

- Beverage containers being purchased are properly inspected.
- Payments are made using the correct basis and prices. No refund value should be paid for ineligible material.
- Purchase records are complete and accurate. Consumer names and signatures must be obtained. Recyclers are required to prepare and maintain consumer receipts and additional identifying information must be obtained for purchase transactions of \$100.00 or more in refund value beginning December 2, 2004. Prior to that date recyclers were required to prepare receipts and obtain this information on purchases of \$50.00 or more. This change to Section 2525(a) of the California Code of Regulations is effective December 2, 2004.
- Shipping reports are accurate and based on consumer purchase receipts and logs.
- All program records are maintained at the business address of record, and accessible to the Division for examination.

Recyclers should also ensure that all violations noted in any prior inspection, review, or audit are immediately corrected. Violations of a serious nature that have not been corrected could result in the revocation of a recycler's certification. The Division will also take immediate action to revoke a recycler's certification if we find evidence of fraudulent activity.

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To: All Certified Recyclers

If you have any questions regarding this notice, please contact Joe Preciado in Southern California at (310) 342-6100, or Victor Lum in Northern and Central California at (916) 324-5392.

The Division of Recycling appreciates your assistance in maintaining and protecting the integrity of the California Beverage Container Recycling Program.