



## DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • (916) 322-4027 • [WWW.CALRECYCLE.CA.GOV](http://WWW.CALRECYCLE.CA.GOV)

January 4, 2012

Subject: 2011 Recycled-Content Newsprint Certification

Dear Newsprint Consumer:

Our records indicate that your company is required to participate in the State of California's Recycled-Content Newsprint (RCN) Program. Under this program, every commercial printing and publishing enterprise located in California must certify its annual use of newsprint for printing (not for packaging or maintenance purposes) to the State by March 1 of each year. If you feel your company does not meet the definition of a "newsprint consumer" or that you received this letter in error, please let us know immediately.

Enclosed is a copy of the Newsprint Consumer Certification Form ("CIWMB 430") for you to complete for calendar year 2011. This form can also be accessed electronically at the RCN Program website: [www.calrecycle.ca.gov/BuyRecycled/Newsprint/](http://www.calrecycle.ca.gov/BuyRecycled/Newsprint/).

Note that you must complete, sign and file the certification form whether or not you used newsprint for printing during 2011. If you did print on newsprint, please complete all applicable sections of the form and sign it. If you did not print in California, or did not use any newsprint for printing in California, just complete and sign Section I of the form. In either case, your completed certification form must be received **by Thursday, March 1, 2012**, by fax to (916) 319-7779 OR as a pdf attachment to an e-mail to [Georgianna.Pfost@calrecycle.ca.gov](mailto:Georgianna.Pfost@calrecycle.ca.gov) OR by mail to the program's direct address as follows:

**Department of Resources Recycling and Recovery  
Newsprint Certification Program – Attn: G. Pfost  
P.O. Box 4025, MS 10-A-17  
Sacramento, CA 95812-4025**

Any person who fails to comply with the statutory requirements of this program, or provides false or misleading information, may be found guilty of an infraction, and/or may be subject to civil penalties (Public Resources Code sections 42790 and 42791). In addition, there is a graduated penalty structure (Title 14, California Code of Regulations (14 CCR), section 17974(b)) for consumers that submit their certifications late or not at all, starting at \$500 for certifications submitted 45 or more days late.

Also note that the program is subject to the provisions of the Public Records Act (PRA) and the Information Practices Act (14 CCR sections 17041 – 17046, available at [www.calrecycle.ca.gov/Laws/Regulations/Title14/ch1.htm#ch1a4](http://www.calrecycle.ca.gov/Laws/Regulations/Title14/ch1.htm#ch1a4)). If you believe that some or all of the information that you are submitting is confidential, proprietary or a trade secret, you must identify in writing the information that you believe should be maintained as confidential. In addition, you must provide the name, address, and telephone number of the individual to be contacted if the program receives a request for disclosure of or seeks to disclose this information. The PRA regulations provide more details on the process to be followed and criteria to be used if there is a request for this information, and those requirements provide you with an opportunity to explain why the information should remain confidential in the event a request is made.



For further information on the RCN Program, please refer to the program's website at [www.calrecycle.ca.gov/BuyRecycled/Newsprint/](http://www.calrecycle.ca.gov/BuyRecycled/Newsprint/). There you will find links to the program statutes, regulations, the latest RCN quality standards and suppliers list, frequently asked questions, and recent annual reports.

If you have any questions about the RCN Program requirements or how to complete the RCN certification form, please contact Georgianna Pfof at (916) 324-3474 or [Georgianna.Pfof@calrecycle.ca.gov](mailto:Georgianna.Pfof@calrecycle.ca.gov), or me at (916) 341-6475 or [Kathy.Marsh@calrecycle.ca.gov](mailto:Kathy.Marsh@calrecycle.ca.gov). And again, if you feel your company does not meet the definition of a "newsprint consumer" or that you received this letter in error, please let us know immediately.

Thank you for your help in continuing the success of this program.

Sincerely,



Kathleen Marsh, Supervisor  
Jurisdiction and Product Compliance Unit

cc: Georgianna Pfof, RCN Program Coordinator

Enclosure