

Budget Guide

14 CCR 18074 Category Requirements for the LEA EPP

Please provide a brief description of expenditures and revenue in the categories below. The number of staff should match the Time Task Analysis, the current fiscal year should be indicated, and an indication where funding will come from if there is a discrepancy between expenditures and revenue (i.e. general fund).

1. **BUDGET (Expenditures):** Title 14 CCR 18074(a)(1) categories:

- (A) Staffing: “salaries and benefits” Indicate REHS Certification and FTE. Pursuant to 14 CCR 18073(a)(4), FTE not to exceed 230 eight hour work days or 1840 hours per year per person and shall be identified in the EPP.
- (B) Monitoring and testing equipment: may include “equipment maintenance”
- (C) Health and safety protection equipment: may include “tools & supplies”
- (D) Travel and per diem for training: may include staff development
- (E) Enforcement actions; specify what is budgeted here if any (e.g. penalties)
- (F) Consultant and technical support: may include “contract services”
- (G) Transportation: may include gasoline, car rental, etc.
- (H) Agency overhead: this may include office expenses and rents/leases, communications, etc.

2. **REVENUE:** Title 14 CCR 18074(a)(2) categories:

- (A) Funds from LEA Grant(s) Account – Is CalRecycle grant money included? If none, OK
- (B) Permitting Fee(s); _____ ? If none, OK
- (C) Inspection or Service Fee(s); _____ ? If none, OK
- (D) Post Closure Fee(s); _____ ? If none, OK
- (E) Tipping and Tonnage Fees; _____ ? If none, OK
- (F) 5 Year Permit Review Fee(s); _____ ? If none, OK
- (G) General Fund; is this a “Local Revenue”? Specify
- (H) Other (specify if other sources apply)