

PRESENTER'S NOTES

Composting Records Exercise

DIRECTIONS

Small Group Exercise instructions

- Break class into four groups
- Each group will be given a set of example records,
- Each group is to review all the records.
 - the group should fill out the POSTER sized inspection form with any V, A/C or notes they find including a **written comment**.
 - Also the group should include any other general written comments they have, This could include BMPs for record keeping.
 - The groups will have (15mins) to review the records and write up inspection report and poster board notes. Each group will briefly present their findings including; **What indicators or signals would an inspector look for to issue a V or an A/C with regard to records?**

GROUND RULES AND BACKGROUND –

All the records the group is being given have had identifying information whited out, the group is to ignore this lack of information. Also the group is to assume that though they have only received one month or a year in some cases worth of records the historical records are there. The temperature readings are in Fahrenheit the hundred has been omitted.

SUPPLIES

Each group will receive the following items

1. List of required records
2. Copy of regulations
3. Special occurrence log / (Serious injuries to the public)
4. Public complaint log
5. Metals concentrations / Fecal coliform and Salmonella densities
6. Pathogen reduction data
 - i. Windrow temperature measurements
 - ii. Dates of windrow turning
7. Training/ incoming and outgoing materials report
8. Form 93 inspection
9. instruction for exercise

(NOTE MATERIALS ARE NUMBERED 1-9 TO HELP YOU MAKE SURE THE SET IS COMPLETE)

PROBLEM ISSUES

- Special occurrence log identifies a fire that occurred but does not explain methods used to resolve problem
- Omission of load check records and OIMP
- Others????