

Technical Training Series

Scholarship Guidelines and Application

The Twelfth Annual Local Enforcement Agency, Tire Enforcement Agency, and California Integrated Waste Management Board Technical Training Series will be held at the Hyatt in Sacramento, CA from October 19-22, 2009. For more information on the Technical Training Series, visit our web page <http://www.ciwmb.ca.gov/LEATraining/TechSeries/default.htm>.

CIWMB will offer a limited number of full and partial scholarships for qualifying participants to offset technical training series attendance costs, such as costs of the conference registration and travel directly related to attendance at the technical training series (as allowed under state travel reimbursement policies). CIWMB training staff will use the application process to award scholarships to individuals who need financial help in order to attend.

Selection Criteria

- ... Financial Need
- ... Ability to share in the cost of attendance at the Technical Training Series (i.e. paying for some portion of your registration, lodging and/or travel costs)
- ... Participation in Technical Training Series (i.e. participating as steering committee member, session or room lead)
- ... Previous scholarship awards
- ... Availability of grant funds

Details

Scholarship recipients will be required to make their own lodging reservations by holding the reservation on a personal credit card or some other mechanism. CIWMB staff will then add the scholarship recipient's name to the list of attendees that the CIWMB will pay for directly to the hotel on our master bill.

However, if you do receive a scholarship and you need to cancel your attendance, failure to cancel reservations at least 48 hours in advance will result in a "no-show" fee equivalent to one night's room rent charged to your card. "No show" fees will **not** be reimbursed by the Board. CIWMB staff will send recipients further instructions regarding lodging and travel procedures and corresponding reimbursement once we award the scholarships.

Application Deadline & Procedure

September 30, 2009. Applications received after this date will not be accepted.

To apply for a scholarship, please complete the application on the reverse and email the application to Melissa Hoover-Hartwick at mhoover@ciwmb.ca.gov or fax to 916.319.7309

Questions?

If you have any questions regarding these scholarships, please contact Melissa Hoover-Hartwick at mhoover@ciwmb.ca.gov or by telephone at 916.341.6813 for more information.

Scholarship Application

NAME _____

ADDRESS _____

CITY _____ ZIP CODE _____

PHONE _____ FAX _____

JURISDICTION _____

E-MAIL _____

1. Please state why you want to attend this conference, how you hope to benefit from attending, and why you feel you should be selected.
2. Please state why you need financial assistance to attend the conference. Include information on grant funding availability
3. Are you willing to share in the cost of this conference and if so, to what degree? (i.e.: $\frac{1}{4}$, $\frac{1}{2}$, etc. of complete meeting package and/or travel costs)