

Permit # \_\_\_\_\_

Address: \_\_\_\_\_

**TOWN OF PORTOLA VALLEY  
CONSTRUCTION & DEMOLITION DEBRIS  
DEPOSIT REFUND FORM**

List all recipients (recycling, transfer stations, salvage companies, persons) that received materials

	Name of Recipient
A	
B	
C	
D	

Summarize actual debris disposal in the chart below. Attach weight tickets or other documentation.

Material Type	(1) Recycled Tons	(2) Reused Tons	(3) Salvaged Tons	(4) Total From 1-3	(5) Estimated Tons	Recipient (A-D)
TOTAL						

**Deposit Refund Calculation:**

A. Totals from Columns 1-3 above: \_\_\_\_\_ \$ \_\_\_\_\_ Deposit: \_\_\_\_\_ Received  
B. Estimated tons: \_\_\_\_\_ \$ \_\_\_\_\_ Forfeit  
C. Diversion rate  $\{(A \div B) \times 100\}$ : \_\_\_\_\_  
D. Deposit refund (see footnote): \_\_\_\_\_ \$ \_\_\_\_\_ **Refund**

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** Full refunds will be issued for a diversion rate of 60% or higher. Prorated refunds will be issued in all other cases (e.g. if actual diversion rate is 30%, half of the deposit will be refunded).