

SWIS DIP Agreement: Web Submission

Please review the [SWIS DIP website](#) to become familiar with the process for submitting inspection reports online.

By completing and returning this form, your agency agrees to the requirements, procedures and responsibilities as described in the [Guidelines](#) for submitting inspection reports using SWIS DIP.

City/County:	
Division/Department Name:	

LEA Primary Contacts and Staff Authorized to Submit Inspection Forms

Provide the name, title, and email address so that LEA staff can be issued a CalRecycle WebPass to submit inspections electronically.

... Primary Contact: person responsible for verifying that additional users are authorized to submit reports on behalf of your agency.

... Other Staff: any LEA staff authorized to submit inspections via SWIS DIP.

If necessary, additional staff may be added at bottom of page.

Primary Contact		
Name:	Title:	Email Address:
Other Staff		
Name:	Title:	Email Address:
Other Staff		
Name:	Title:	Email Address:
Other Staff		
Name:	Title:	Email Address:
Other Staff		
Name:	Title:	Email Address:

Primary Contact/Supervisor Signature: _____ Date: _____

The LEA's Primary Contact will receive an email notification when the agreement has been approved to submit inspection reports online.

Contact [Cody Oquendo](#) for further assistance by email or at (916) 341-6719.

Fax this completed and signed form to (916) 319-7271.