

TIRE-DERIVED PRODUCT (TDP) GRANT PROGRAM APPLICATION

10th Cycle (TDP10) – Fiscal Year (FY) 2010/11



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Please follow the Application Guidelines and Instructions when completing this Application.

The Application Guidelines and Instructions are critical to properly completing and submitting this Application.

*Mailed Applications must be postmarked no later than **February 2, 2011**. Hand delivered Applications must be received and date stamped by CalRecycle staff by **3:00 p.m. on February 2, 2011**. Faxed or emailed applications will not be accepted. Late applications will be disqualified and will not be considered for grant funding.*

Applications sent by U.S. Postal Service or a commercial delivery service should be sent in a manner that allows for tracking by the sender and that provides an addressed and dated receipt for verification of delivery. Failure to do so is at the risk of the Applicant and if delivery is delayed or the Application is lost by the Post Office or delivery service, the burden is on the Applicant to demonstrate timely mailing or delivery of the Application.

For hand-delivered Applications, Applicants are encouraged to obtain a signed and dated receipt from CalRecycle staff or agent to verify a timely submitted hand-delivered application.

Do not submit confidential information. Applications become the property of CalRecycle and are subject to disclosure under the Public Records Act.

Tire-Derived Product (TDP) Grant Program – TDP10 (FY 2010/11)

Complete and submit all sections.

APPLICANT / ORGANIZATION INFORMATION			
APPLICANT / ORGANIZATION NAME: <i>(MUST MATCH RESOLUTION OR LETTER OF COMMITMENT)</i>		REQUESTED GRANT AMOUNT: <i>(ROUND AMOUNTS TO THE NEAREST WHOLE DOLLAR)</i>	\$
MAILING ADDRESS:		PROJECT ADDRESS: <i>(LIST ALL LOCATIONS)</i>	
CITY:		CITY:	
COUNTY:	ZIP CODE:	COUNTY:	ZIP CODE:
PRIMARY CONTACT NAME:	SIGNATURE AUTHORITY NAME: <i>(AS AUTHORIZED IN RESOLUTION OR LETTER OF COMMITMENT)</i>	AUTHORIZED DESIGNEE NAME: <i>(IF APPLICABLE, AS AUTHORIZED IN LETTER OF DESIGNATION)</i>	
TITLE:	TITLE:	TITLE:	
TELEPHONE NUMBER:	TELEPHONE NUMBER:	TELEPHONE NUMBER:	
FAX NUMBER:	FAX NUMBER:	FAX NUMBER:	
EMAIL ADDRESS:	EMAIL ADDRESS:	EMAIL ADDRESS:	
APPLICANT: TYPE OF ENTITY <i>(CHECK ONLY ONE)</i> :			
<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> CITY & COUNTY <input type="checkbox"/> PUBLIC SCHOOL DISTRICT <input type="checkbox"/> COLLEGE OR UNIVERSITY <input type="checkbox"/> SPECIAL DISTRICT <input type="checkbox"/> PARK DISTRICT <input type="checkbox"/> QUALIFYING CALIFORNIA INDIAN TRIBE <input type="checkbox"/> PUBLIC RECREATIONAL FACILITY <input type="checkbox"/> OTHER: _____			
LEGISLATIVE DISTRICT NUMBERS <i>(TO FIND YOUR DISTRICT, USE APPLICANT'S MAILING ADDRESS ABOVE AND GO TO www.calrecycle.ca.gov/Profiles/Juris/)</i>		FEDERAL TAX IDENTIFICATION NUMBER:	
ASSEMBLY:		SENATE:	
TYPE OF TIRE DERIVED PRODUCT APPLICANT IS APPLYING FOR:			
PRODUCT / PROJECT INFORMATION			
AGRICULTURE/LANDSCAPE:	RECREATION:	TRANSPORTATION:	
<input type="checkbox"/> MULCH OR BARK <input type="checkbox"/> WEED ABATEMENT COVERINGS <input type="checkbox"/> TREE CARE PRODUCTS <input type="checkbox"/> HORSE STALL MATS/ARENAS <input type="checkbox"/> OTHER: _____	<input type="checkbox"/> PLAYGROUND <input type="checkbox"/> TRACK <input type="checkbox"/> SIDEWALK/PATHWAY <input type="checkbox"/> SPORTS SURFACING <input type="checkbox"/> OTHER: _____	<input type="checkbox"/> GUARD RAILS OR COMPONENTS <input type="checkbox"/> RAILROAD TIES <input type="checkbox"/> SOUND BARRIERS <input type="checkbox"/> TRAFFIC SAFETY PRODUCTS <input type="checkbox"/> OTHER: _____	

ENVIRONMENTAL JUSTICE CERTIFICATION

Entities that receive grant funding from CalRecycle must comply with the principles of Environmental Justice, which is defined as “the fair treatment of people of all race, cultures, and incomes with respect to the development, adoption, implementation, and enforcement of environmental laws, regulations, and policies.” (Govt. Code § 65040.12(e))

Must check box

By checking this box, the Applicant acknowledges that its organization must comply with these principles of Environmental Justice.

FUNDING CERTIFICATION

See Application Guidelines & Instructions for more information about this requirement.

Must check box

By checking this box, the Applicant acknowledges that it has or will have any additional funds needed to complete the project by the end of the grant term.

ACCEPTANCE OF GRANT PROVISIONS

Visit the TDP website to download Grant Administration Documents
<http://www.calrecycle.ca.gov/Tires/Grants/Product/FY201011/default.htm>

Must check box

By checking this box, Applicant acknowledges that submittal of this Application constitutes acceptance of all Grant Agreement provisions as contained in the Application Guidelines and Instructions, Terms and Conditions, and Procedures and Requirements.

RESOLUTION or LETTER OF COMMITMENT REQUIREMENT

Must submit either an approved Resolution or Letter of Commitment, valid up to 5 years, or check the second box. (Not required but if applicable, submit a current Letter of Designation (LOD) for signature designee)

See Application Guidelines & Instructions for Resolution, Letter of Commitment and Letter of Designation (LOD) information and example.

Must check one box

For entities with governing bodies:

By checking this box, Applicant acknowledges that an approved Resolution and, if applicable, LOD designating additional signature authority is enclosed with the Application.

For entities without governing bodies:

By checking this box, Applicant acknowledges that a letter bearing Applicant’s letterhead, signed by a person with authority to contractually bind the Applicant, authorizing the Application and designating a signature authority for all applicable grant documents required to complete the grant project is enclosed with the Application.

By checking this box, Applicant acknowledges that Applicant’s approved Resolution must be received by CalRecycle no later than March 4, 2011. Applicant further acknowledges that if the Resolution is received after this date, the Application will be disqualified.

ENVIRONMENTALLY PREFERABLE PURCHASES AND PRACTICES POLICY CERTIFICATION

Environmentally preferable purchasing protects human health and environmental well-being by reducing the procurement of goods and services that result in larger volumes of waste and pollutants. The Legislature declares that the responsibility of environmentally preferable purchasing shall be that of any agency that does procuring on behalf of the state (Chan, Statutes of 2002, Chapter 575), and this extends to grantees using state funds.

"Environmentally preferable purchasing (EPP)" as defined in PCC section 12400 means "the procurement or acquisition of goods and services that have a lesser or reduced effect on human health and the environment when compared with competing goods or services that serve the same purpose. This comparison shall take into consideration, to the extent feasible, raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, disposal, energy efficiency, product performance, durability, safety, the needs of the purchaser, and cost." In other words, EPP considers, among other things, the environment, performance and cost."

Acknowledgement that your organization has an Environmentally Preferable Purchases and Practices Policy

Must check one	<i>Note: See Application Guidelines & Instructions for Environmentally Preferable Purchasing and Practices Policy information and Notification</i>
<input type="checkbox"/>	Yes, our entire organization ¹ has an Environmentally Preferable Purchasing and Practices Policy. Date adopted: _____
<input type="checkbox"/>	No, our entire organization does not have an Environmentally Preferable Purchasing and Practices Policy. We acknowledge that our organization must adopt one by March 4, 2011 and send notification to the CalRecycle of such adoption by secondary deadline; March 4, 2011 , or our application will be disqualified.

APPLICATION CERTIFICATION

Certification: I declare, under penalty of perjury under the laws of the State of California, that I have read all information in the Application Guidelines and Instructions and that all information submitted for CalRecycle's consideration for award of grant funds is true and correct to the best of my knowledge.

X	
<i>Signature Authority - as authorized in Resolution or Letter of Commitment; or Authorized Designee - as authorized in submitted Letter of Designation</i>	<i>Date</i>
<i>Print Name</i>	<i>Print Title</i>

PROJECT DESCRIPTION

Provide a brief description of the project(s) below (3-5 sentences).

¹ "Entire organization" refers to the entire city or county applicant, not an individual office or subunit of the larger entity.

PROPOSED WORK PLAN			
<p>List the individual activities, tasks, subtasks, and timelines necessary to complete the project(s). <i>Note: If additional space is needed, the Work Plan may be reproduced as necessary. See Application Guidelines & Instructions for example.</i></p>			
Pre-Installation Phase			
Task #	Task Description	Product or Results	Timeframe (use dates)
Installation Phase			
Task #	Task Description	Product or Results	Timeframe (use dates)
Post-Installation Phase			
Task #	Task Description	Product or Results	Timeframe (use dates)

GENERAL CHECKLIST OF BUSINESS PERMITS, LICENSES AND FILINGS

CalRecycle 669 (Rev. 01/10)

GRANT APPLICANT/GRANTEE NAME		
GRANT NAME AND CYCLE	GRANT NUMBER, IF APPLICABLE	DATE SUBMITTED/UPDATED

Mark (✓ or X) appropriate box on each line below. All lines must be completed.

Note: This list is not all-inclusive. Grant Applicant/Grantee must list other critical permits/licenses/filings not identified below.

Grant Applicant/Grantee currently holds this valid permit/license/filing		
Grant Applicant/Grantee will modify and/or obtain this permit/license/filing		
This permit/license/filing is not applicable for this grant project or business		
		LOCAL PERMITS, LICENSES & FILINGS
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		Authority to Construct/Permit to Operate
		Air Quality Management District
		Building Construction Permit
		City or County
		Business License
		City or County
		Fictitious Business Name Filing
		County
		Land Use Permit/Zoning Clearance/Conditional Use Permit
		City or County
		Permit By Rule (PBR) for Permanent HHW Facilities or Temporary Collection Events
		City, County or Cal/EPA-DTSC
		Waste Hauler Permit
		City or County
		STATE PERMITS, LICENSES & FILINGS
		Antifreeze, Battery, Oil & Paint (ABOP) Notification
		CUPA or Cal/EPA-DTSC
		Corporate, Company or Partnership Filings
		Ca. Secretary of State
		Hazardous Waste Haulers Permit
		Cal/EPA – DTSC
		Industrial Activities Storm Water General Permit
		Cal/EPA – SWRCB
		Non-Profit Organization 501 (C) (3)
		Ca. Secretary of State
		Prop. 65 Safe Drinking Water & Toxic Enforcement Act
		Cal/EPA – OEHHA
		Solid Waste Facilities Permit
		Cal/EPA – CalRecycle
		State EPA Identification Number
		Cal/EPA – DTSC
		Waste and Used Tire Hauler Registration
		Cal/EPA – CalRecycle
		Waste Discharge Requirements
		Cal/EPA – SWRCB
		Waste Tire Facilities Permit
		Cal/EPA – CalRecycle
		FEDERAL PERMITS, LICENSES & FILINGS
		US EPA – Identification Number
		US EPA
		US EPA – NPDES and/or NSR Permits
		US EPA
		OTHER PERMITS, LICENSES & FILINGS

GENERAL CHECKLIST OF BUSINESS PERMITS, LICENSES AND FILINGS

CalRecycle 669 (Rev. 01/10)

Comments/Notes:

Mark (✓ or X) appropriate box below.

<input type="checkbox"/>	<p>PRIVATE ENTITY CERTIFICATION: I declare under penalty of perjury under the laws of the State of California that the proposed grantee: 1) is in good standing and qualified to do business in the State; and 2) has or will comply with all applicable state, federal, and local laws, ordinances, regulations, license and permit requirements necessary for the proper performance of this grant; and 3) where compliance has not been met, I have attached a letter describing what has been done to achieve full compliance.</p>
<input type="checkbox"/>	<p>PUBLIC ENTITY CERTIFICATION: I declare under penalty of perjury under the laws of the State of California that the proposed grantee: 1) has or will comply with all applicable state, federal, and local laws, ordinances, regulations, license and permit requirements necessary for the proper performance of this grant; and 2) where compliance has not been met, have attached a letter describing what has been done to achieve full compliance.</p>

Executed at: _____ on _____
City and State Date

X	
<i>Signature Authority / Authorized Designee</i>	<i>Date</i>
<i>(as authorized in Resolution, Letter of Commitment or Letter of Designation (LOD))</i>	
<i>Print Name</i>	<i>Print Title</i>

Note: Falsification under penalty of perjury may result in criminal and civil penalties. In addition, pursuant to the terms of the Grant Agreement, any misrepresentations in the above certification shall constitute a breach of contract that could result in non-payment of grant funds to the grantee; relinquishment by the grantee of funds previously paid; termination of the grant; and/or placing the grantee on CalRecycle’s Unreliable Contractor’s List.

Applicant/Grantee Name:	
Grant # (if applicable):	
Price Quote <input type="checkbox"/>	Payment Request <input type="checkbox"/>

Tire-Derived Product (TDP) Certification

This Certification must be completed and submitted with the Grant Application, Modification and Payment Request(s).
 By signing this form, the signatory for the product manufacturer, product supplier/vendor, or contractor certifies, under penalty of perjury, that the information provided below is true and accurate.

PLEASE CHECK APPROPRIATE BOX:	<input type="checkbox"/> MANUFACTURER	<input type="checkbox"/> PRODUCT SUPPLIER/ VENDOR	<input type="checkbox"/> CONTRACTOR
MANUFACTURER, PRODUCT SUPPLIER/VENDOR, OR CONTRACTOR NAME:	EMAIL:		WEBSITE:
CONTACT NAME:	PHONE:		FAX:
ADDRESS:	<input type="checkbox"/> ATTACH CERTIFICATE OF ORIGIN, BILL OF LADING, MANIFEST OR OTHER ACCEPTABLE SUPPORTING DOCUMENTATION – SEE INSTRUCTIONS ON NEXT PAGE.		

Specify Product Description and Material Type	Product Weight in lbs. (CA Waste Tires)	/ (divided)	Passenger Tire Equivalent (PTE) (Use 12 lbs. or 20 lbs.*)	=	Number of Tires Diverted (In PTEs)	X	Cost Per Tire	=	Material Cost
Mulch – Rubber	115,500 lbs.	EXAMPLE	12 lbs. = 1 tire	=	9,625 PTEs	X	\$ 3.79	=	\$ 36,478
		/		=		X	\$	=	\$
		/		=		X	\$	=	\$
Totals:		/		=		X	\$	=	\$

I certify, under penalty of perjury, that the Product described above and, if applicable, sold to the above named Applicant/Grantee is manufactured from 100% California waste tires and that the Material Cost excludes the cost of truck tire buffing, if any. I understand that if it cannot be verified that the source of the material is from 100% California-generated waste tires, that the CalRecycle may deny reimbursement or require the Grantee to return all grant funds previously paid under this grant, and that the Grantee may seek reimbursement from the above-named manufacturer, product supplier/vendor, and/or contractor.

Signature of Product Manufacturer, Supplier/Vendor, or Contractor:	Print Name:	Title:	Date:
Signatory acknowledges that as a condition to applying for this Grant, the Applicant and its representatives will treat the quote and related information contained in the document as confidential to protect the proprietary bid information.			
Signature of Applicant/Grantee:	Print Name:	Title:	Date:

Instructions:

1. **Applicant/Grantee Name:** Complete full legal name as it appears on the TDP Application or Grant Agreement Cover Sheet.
2. **Grant Number:** Enter assigned grant number for the TDP program, if applicable.
3. **Price Quote or Payment Request:** Check the appropriate box depending on whether this Certification is for purposes of an Application Price Quote, Modification or Payment Request(s).
4. **Product Manufacturer/Supplier/Vendor/Contractor:** This section must be completed by the Product Manufacturer, Supplier/Vendor or Contractor from whom the Grantee received the price quote or purchased the product. Complete and submit the form, with original signature, to the Applicant/Grantee. Provide the contact's name, business address, and all other information required by this section.
5. **Supporting Documentation Requirement:** Product Manufacturer, Supplier/Vendor or Contractor must supply the Grantee with supporting documentation that verifies that the product was made of 100% CA waste tires. Acceptable forms of supporting documentation include: Certificate of Origin (completed by the Processor), Bill of Lading, and Manifest documentation.
6. **Number of tires diverted:** Provide the total number of tires diverted in Passenger Tire Equivalents for this project. Passenger Tire Equivalent (PTEs): If a TDP contains less than 30% (by weight) of the original fiber and steel that was in the whole tire, then use 12 lbs. to calculate the number of PTEs. If a TDP contains 30% or more (by weight) of the original fiber and steel that was in the whole tire, then use 20 lbs. to calculate the number of PTEs.
7. **Cost Per Tire:** CalRecycle will reimburse up to \$5 per tire diverted. The total cost can include shipping and tax not to exceed the \$5 cap.
8. **Material Cost:** Use the formula to calculate the product material cost eligible for grant funding. Truck tire buffing may be used in the product/project but the cost associated with the buffing will not be reimbursed.
9. **Signature of Product Manufacturer/Supplier/Vendor/Contractor:** This form must be signed by a representative from the Manufacturer, Product Supplier/Vendor or Contractor certifying that the information provided is true and accurate and the materials are manufactured from 100% California waste tires.
10. **Signature of Applicant/Grantee:** Signatory acknowledges that as a condition to applying for this Grant, the Applicant and its representatives will treat the quote and related information contained in the document as confidential to protect the proprietary bid information.

APPLICATION CHECKLIST

This Application checklist is provided for your convenience and is not intended to be all inclusive. Prior to submitting your Application, check the Q&A website at; <http://www.calrecycle.ca.gov/Tires/Grants/Product/FY201011/Apply/QandA.htm>, for additional information. Applicant is responsible for completing and submitting all required documentation.

Grant Application Form (CalRecycle 243-TDP)	
<input type="checkbox"/>	All applicable information and documents are provided; applicable boxes are checked.
<input type="checkbox"/>	Application Certification is signed by the: <ol style="list-style-type: none"> 1) Signature Authority as authorized in Resolution or Letter of Commitment, or 2) Authorized Designee. <p style="text-align: center; margin-top: 5px;"><i>Authorized Designee may sign only if the Letter of Designation has been submitted to CalRecycle.</i></p>
Environmental Justice Certification	
<input type="checkbox"/>	Box is checked.
Funding Acknowledgment	
<input type="checkbox"/>	Box is checked.
Acceptance of Grant Provisions	
<input type="checkbox"/>	Box is checked.
Resolution or Letter of Commitment Requirement—	
<i>See Application Guidelines & Instructions for information and examples</i>	
<input type="checkbox"/>	Approved Resolution or Letter of Commitment is included with Application; box is checked, or
<input type="checkbox"/>	If applicable, approved Resolution not submitted with Application but will be submitted to CalRecycle for receipt by March 4, 2011; box is checked.
<input type="checkbox"/>	If applicable, Letter of Designation (LOD) is included with Application. <i>A LOD is not required to be submitted with the Application; however, it must be submitted prior to Designee's exercise of his/her authority.</i>
Environmentally Preferable Purchases and Practices Policy Requirement—	
<i>See Application Guidelines & Instructions for example & notification</i>	
<input type="checkbox"/>	Signature Authority has certified that Applicant has an Environmentally Preferable Purchases and Practices Policy (EPPP Policy); box is checked, or
<input type="checkbox"/>	Applicant does not have an EPPP Policy but will adopt one and submit a Notification to CalRecycle for receipt by March 4, 2011; box is checked.
Tire-Derived Product (TDP) Certification Form (CalRecycle 227-for TDP10 Cycle)	
<input type="checkbox"/>	A completed Tire-Derived Product (TDP) Certification form (CalRecycle 227-for TDP10 Cycle) is submitted with your application.
General Checklist of Permits, Licenses, and Filings (CalRecycle 669)	
<input type="checkbox"/>	A completed General Checklist of Permits, Licenses, and Filings (CalRecycle 669) is submitted with your application.
Project Description	
<input type="checkbox"/>	Project Description A completed Project Description is enclosed with the Application.
Proposed Work Plan	
<input type="checkbox"/>	A completed Proposed Work Plan is enclosed with the Application.
Application Format & Submittal	
<input type="checkbox"/>	Copies: One application with original signature (blue ink preferred)
<input type="checkbox"/>	Paper: 8½ X 11, printed double-sided, single spaced, on 100% post consumer fiber
<input type="checkbox"/>	Stapled, not bound: upper left-hand corner
<input type="checkbox"/>	Font: Comparable to 12 pt. Times New Roman
<input type="checkbox"/>	Addressed to the appropriate mailing address of CalRecycle