

CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY
INTEGRATED WASTE MANAGEMENT BOARD

**TARGETED RUBBERIZED ASPHALT CONCRETE
INCENTIVE GRANT PROGRAM
APPLICATION
(Fiscal Year 2006/2007)**



The Targeted Rubberized Asphalt Concrete Incentive (TRI) grant program is aimed for first-time or limited users of rubberized asphalt concrete (RAC). This grant program is set up to cover the additional costs of using RAC. The TRI grant award is based on the differential cost of using RAC vs. conventional AC, tonnage of RAC used and testing costs associated with constructing the project based on the specific conditions in each individual jurisdiction.

The four priority categories listed below will be used in descending order to determine the ranking order of the applications:

1. No RAC projects constructed since 1/1/96;
2. No RAC projects constructed since 1/1/99, and 15 or less RAC projects total;
3. No RAC projects constructed since 1/1/2001, and 7 or less RAC projects total;
4. No RAC projects constructed since 1/1/2003, and 3 or less RAC projects total;

If a jurisdiction does not fall into one of the four Priority Ranking Categories then they are not eligible for the TRI grant program.

ELIGIBLE APPLICANTS

Cities, counties, districts and other local government agencies that fund public works projects are eligible to apply for this grant program.

ELIGIBLE PRODUCTS/PROJECTS

Eligible projects must use a minimum of 3,500 tons of RAC within the jurisdiction. The RAC material must meet American Society for Testing and Materials (ASTM) D 6114-97 "Standard Specification for Asphalt-Rubber Binder" and use crumb rubber derived from 100% California waste tires.

AVAILABLE FUNDS

- \$2,182,818 for FY 2006-2007
- Maximum Available Per Grant
 - \$150,000 Southern Jurisdictions
 - \$175,000 Northern Jurisdictions
 - \$200,000 Rural Jurisdictions (statewide)

QUESTION-AND-ANSWER PROCESS

Program-specific questions regarding the application will be received on a continuous basis and posted on our web site on a monthly basis. Questions must be submitted in writing via e-mail to tiregrants@ciwmb.ca.gov or by letter to: California Integrated Waste Management Board, ATTN: Nate Gauff, Special Waste Division, Targeted RAC Incentive Grant Program, MS-9A, P.O. Box 4025, Sacramento, CA 95812-4025.

APPLICATION DEADLINE

Applications will be accepted on a continuous basis and awarded on a monthly basis. Applications must be complete and received by the first day of the month or the last business day prior to the first of the month (if the first is on a weekend or holiday) in order to be considered for a grant award at the next Board meeting. If your application is received later than the first of the month it will be considered for funding at the following month's Board meeting. Faxed or e-mailed applications will not be accepted.

Applications sent by U.S. Postal Service or a commercial delivery service should be sent by a means that allows for tracking by the sender and that provides an addressed and dated receipt. Failure to do so is at the risk of the applicant and if delivery is delayed or the application is lost by the Post Office or delivery service, the burden is on the applicant to demonstrate timely mailing or delivery of the application.

CONTACT US

Targeted Rubberized Asphalt Concrete Incentive Grant Program
tiregrants@ciwmb.ca.gov or (916) 341-6441

APPLICATION INSTRUCTIONS

Please complete and submit the following required sections of the application package:

- Application Cover Sheet
 - Environmental Justice Certification
 - California Tire Rubber Certification
- Recycled-Content Purchasing Policy or Directive
- Resolution Requirement

Upon completion of the application package, submit a signed original and one copy to the California Integrated Waste Management Board (CIWMB) at the appropriate address below. The package must be printed double-sided on recycled-content paper containing one hundred percent (100%) post-consumer (PC) fiber, and fastened in the upper left-hand corner. Please do not bind. Specific pages containing full color photographs or other ink-intensive graphics may be printed on photographic paper. Missing information received after the deadline listed above will result in delay of consideration of the application until all required documentation has been received.

APPLICATION SUBMITTAL

Applications may be mailed or hand-delivered to the appropriate address listed below.

Applications that are hand-delivered:

California Environmental Protection Agency Headquarters Building
California Integrated Waste Management Board
Targeted RAC Incentive Grant Program
Financial Assistance Branch, Grants Administration Unit
1001 "I" Street
Sacramento, CA 95814

Applications delivered by U.S. Postal Service:

California Integrated Waste Management Board
Targeted RAC Incentive Grant Program
Financial Assistance Branch, Grants Administration Unit, MS 19A
P.O. Box 4025
Sacramento, CA 95812-4025

Applications delivered by commercial carrier:

California Integrated Waste Management Board
Targeted RAC Incentive Grant Program
Financial Assistance Branch, Grants Administration Unit, MS 19A
1001 "I" Street, 19th Floor
Sacramento, CA 95814

TARGETED RAC INCENTIVE GRANT PROGRAM APPLICATION COVER SHEET

APPLICANT / ORGANIZATION INFORMATION					
APPLICANT / ORGANIZATION NAME:		REQUESTED GRANT AMOUNT:			
MAILING ADDRESS:					
CITY:		COUNTY:	ZIP CODE:		
PRIMARY CONTACT NAME: TITLE:		SIGNATURE AUTHORITY (PER RESOLUTION) NAME: TITLE:			
TELEPHONE NUMBER:		TELEPHONE NUMBER:			
FAX NUMBER:		FAX NUMBER:			
E-MAIL ADDRESS:		E-MAIL ADDRESS:			
INDICATE WHICH TYPE OF ENTITY YOU ARE (CHECK ONLY ONE): <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> CITY & COUNTY					
LEGISLATIVE DISTRICT NUMBERS ASSEMBLY: SENATE:		FEDERAL TAX IDENTIFICATION NUMBER:			
PROJECT INFORMATION					
LOCATION (E.G., CITY/TOWN, INTERSECTION):					
LIMITS (E.G. POSTMIL OF POINT A TO POINT B):					
LENGTH OF PAVING:		WIDTH OF PAVING:			
DEPTH/THICKNESS OF PAVING:		TONS OF RAC USED:			
PROPOSED CONSTRUCTION START DATE:					
GRANT FUNDS REQUESTED					
AMOUNT OF RAC (TONS)	X	DIFFERENTIAL COST OF RAC (PRICE OF RAC MINUS PRICE OF AC) \$/TON	+	TESTING COST	TOTAL
MATERIAL COST INFORMATION			TESTING COST INFORMATION		
<input type="checkbox"/> HISTORICAL COST <input type="checkbox"/> BID COST CONVENTIONAL AC \$ / TON ASPHALT RUBBER \$ / TON			<input type="checkbox"/> HISTORICAL COST <input type="checkbox"/> BID COST DEFLECTION TESTING \$ QA/QCV TESTING \$		
PROJECT HISTORY (LIST CONSECUTIVELY; LIST ADDITIONAL PROJECTS ON SEPARATE SHEET AND ATTACH)					
PROJECT DATE	PROJECT LOCATION		YEAR OF COMPLETION		

ENVIRONMENTAL JUSTICE

Public entities that receive grant funding from CIWMB for this grant program must comply with the following principles of Environmental Justice. Environmental Justice is defined in Government Code Section 65040.12(c) as: "...the fair treatment of people of all races, cultures, and incomes with respect to the development, adoption, implementation, and enforcement of environmental laws, regulations, and policies." Public Resources Code Sections 72000(a) and 72001 broadly require all California Environmental Protection Agency boards, departments, and offices to conduct their "programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the state."

Please check the box and initial

_____ Applicant will comply with the principles of Environmental Justice as described above.

CALIFORNIA TIRE RUBBER CERTIFICATION

Please check the box and initial

_____ Applicant certifies that all crumb rubber used in the aforementioned project will be derived from California used and waste tires

Certification: I declare, under penalty of perjury, under the laws of the State of California, that all information submitted for CIWMB's consideration for award of grant funds is true and accurate to the best of my knowledge.

X

Signature Authority (as authorized in Resolution)

Date

Type or Print Name and Title

Sample - PURCHASING POLICY

The following language is presented for sample purpose only.

Purpose

The (entity/jurisdiction) provides that all departments shall, whenever possible, use recycled products and recycled materials to meet their needs. This policy is enacted to demonstrate compliance with the Waste Management Reduction Act and foster market development for recycled products.

Definitions

Recycled Material - Waste material and by-products that have been recovered or diverted from the solid waste stream and that can be utilized in place of raw or virgin material in the production of a product. Recycled materials may consist of material derived from post-consumer waste, manufacturing waste, industrial scrap, agricultural waste, and other items, all of which can be used in the manufacture of new products.

Post-Consumer Recycled Materials - A finished material or product that has served its intended use and would normally be disposed of as solid waste. Examples of post-consumer recovered materials include, but are not limited to, old newspaper, office paper, yard waste, steel, glass, aluminum cans, plastic bottles, oil, asphalt, concrete, and tires.

Practicable - Sufficient in performance and available at a reasonable price within a reasonable time period.

Pre-Consumer - Materials or by-products generated after manufacturing of a product is completed, but before the product reaches the end-use consumer. Examples of pre-consumer recovered materials include, but are not limited to; obsolete inventories of finished goods, rejected unused stock and paper wastes generated during printing, cutting, and other converting operations.

General Policies

- A. All (entity/jurisdiction) departments shall use recycled products whenever practicable. Special emphasis shall be placed on the purchase of products manufactured with post-consumer recycled materials.
- B. All (entity/jurisdiction) departments may, at their option and with purchasing concurrence, require procurement of designated recycled products or recycled products above the levels required by this policy.
- C. The (entity/ jurisdiction) shall require its contractors and consultants to use and specify recycled products in fulfilling contractual obligations whenever practicable.
- D. The (entity/ jurisdiction) shall promote the use of recycled products publicizing its procurement policy whenever practicable.

Responsibilities of Recycled Products and Materials Coordinator

The (title) shall coordinate the implementation of this policy. He/she will establish a list of recycled products that shall be purchased by all (entity/ jurisdiction) departments whenever practicable and will develop the mechanism for maintenance, additions, and deletions to the list of recycled products available for procurement. Maintenance of the list will include addition of new products containing recycled material as they become available and make available to departments specifications on the new product along with a list of suggested uses. The (title) will also work with all departments to establish minimum recycled content standards for designated recycled products to maximize recycled product availability, recycled content, and competition. The (title) will also be responsible for annual policy review.

Sample - WASTE REDUCTION AND RECYCLING

The following language is presented for sample purpose only.

Purpose

(The entity/ jurisdiction) will act to make resource conservation an integral part of its waste reduction and recycling programs. The practice of discarding materials used in the (entity/ jurisdiction) facilities is wasteful of natural resources, energy, and money.

It will be the policy of (entity/ jurisdiction) to implement the following actions:

1. The (entity/ jurisdiction) will integrate the concept of resource conservation, including waste reduction and recycling, into its environmental programs.
2. The (entity/ jurisdiction) will decrease the amount of waste of consumable materials by: a) reduction of the consumption of consumable materials wherever possible; b) full utilization of all materials prior to disposal; and c) minimization of the use of non-biodegradable products wherever possible.
3. The (entity/ jurisdiction) will cooperate with, and participate in, recycling efforts being made by the city and county. As systems for the recovering of waste and recycling are developed within the (entity/jurisdiction), they will participate by appropriately separating and allowing recovery of recyclable waste products.
4. The (entity/jurisdiction) will purchase, where financially viable, recycled products. The (entity/jurisdiction) will also encourage suppliers, both private and public, to make recyclable products and unbleached paper products available for purchase.
5. Representatives of the (entity/jurisdiction) will actively advocate, where appropriate, for resource conservation practices to be adopted at the local, regional, and national levels.

Resolution Sample – 1 year

The following language is presented for sample purpose only. Please consult with your attorney.

WHEREAS, Public Resources Code Section (PRC) 42872.5, authorizes the California Integrated Waste Management Board (CIWMB) to establish a grant program to fund rubberized asphalt concrete (RAC) projects; and

WHEREAS, the CIWMB has been delegated the responsibility for the administration of the program, setting up necessary procedures governing application by local governments and their subdivisions under the program; and

WHEREAS, said procedures established by the CIWMB require the applicant to authorize, by resolution, submittal of the application and acceptance of any resulting grant award before submission of said application to the CIWMB; and

WHEREAS, if awarded a grant, the applicant will enter into an agreement with the State of California for development of the project;

NOW, THEREFORE, BE IT RESOLVED that the _____ (*Title of Governing Body*) _____ authorizes the submittal of an application to the CIWMB for a Targeted Rubberized Asphalt Concrete Incentive Grant. The _____ (*Title of Official*), _____ or his/her designee, of the (*Name of Jurisdiction or Entity*) _____ is hereby authorized and empowered to execute in the name of the _____ (*Name of Jurisdiction or Entity*) _____ all necessary applications, contracts, agreements, amendments, and payment requests hereto for the purposes of securing grant funds and to implement and carry out the purposes specified in the grant application.

The foregoing resolution was passed by the _____ (*Title of Governing Body*) _____ this _____ day of _____, _____. Effective _____, _____.

ATTEST:

Signed: _____ Date: _____
(Name and Title of Official Authorized to Sign Resolution)

Resolution Sample – 5 year*

The following language is presented for sample purpose only. Please consult with your attorney.

WHEREAS, Public Resources Code Sections 42800 et seq. established the waste tire program for the State of California and assigns responsibility for its implementation to the California Integrated Waste Management Board (CIWMB); and

WHEREAS, CIWMB is authorized to award grants under the waste tire program as identified in its *Five-Year Plan for the Waste Tire Recycling Management Program*; and

WHEREAS, procedures established by the CIWMB require each jurisdiction-applicant to certify by resolution the approval of the jurisdiction’s governing authority for submittal of a grant application before submission of said application to the CIWMB; and

WHEREAS, if awarded a grant, (**Name of Jurisdiction-Applicant**) will enter into a Grant Agreement with the CIWMB for implementation of a tire-related grant.

NOW, THEREFORE, BE IT RESOLVED that the (**Title of Governing Body**) authorizes the submittal of an application to the CIWMB for any or all available CIWMB tire-related grants for the period of (**Indicate Time Period - not to exceed 5 years**).

BE IT FURTHER RESOLVED that the (**Title of Official**) of the (**Name of Jurisdiction**) or his/her designee is hereby authorized and empowered to execute in the name of the (**Name of Jurisdiction**) all necessary grant related documents, including but not limited to, applications, agreements, amendments and payment requests, necessary for the purposes of securing grant funds to implement and carry out the program(s) specified in the grant application(s).

The foregoing resolution was passed by the (**Title of Governing Body**) this

_____ Day of _____, 2006. Effective _____, 2006.

ATTEST:

Signed: _____ Date: _____
(Name and Title of Official Authorized to Sign)

**Note: This is only a sample, provided for your convenience, which can be modified to cover a time period of less than 5 years and/or to address a specific grant program or programs. Please consult with your attorney before using this sample.*

Sample - LETTER OF DESIGNATION

(To be used to designate another individual as the signature authority, if the approved resolution allows the signature authority to delegate his or her signature authority to another individual.)

The following language is presented for sample purpose only.

[Letterhead – Should include applicant’s address]

Date

California Integrated Waste Management Board
Targeted Rubberized Asphalt Concrete Incentive Grant Program
Grants Administration Unit, MS #19A
P.O. Box 4025
Sacramento, CA 95812-4025

To Whom It May Concern:

Enclosed is an application for \$ (amount) for the Targeted Rubberized Asphalt Concrete Incentive Grant Program. By submitting this application, I am making a commitment to complete the proposed project as described in the enclosed application. I certify that this document and all attachments were prepared under my direction, and hereby certify under the penalty of perjury, under the laws of the State of California, that the information submitted is true and accurate to the best of my knowledge and belief.

I have authority to execute a binding agreement on behalf of (name of entity). In addition to myself, I authorize the following individual to sign payment requests and other official correspondence relating to this project:

Name & Title
Name of entity
Mailing Address
City, State, Zip Code
Telephone Number

Sincerely,

Name (**Authorized Signatory per Resolution**)
Title
Name of entity