

USED OIL NONPROFIT GRANT PROGRAM (7th cycle) FY 2006/07 APPLICATION COVER SHEET

Applicant:	Federal I.D. #
Department or Agency:	
Street Address:	
Mailing Address:	
City & Zip Code:	County:

Local Government Partners:
Other Partners:

Primary Contact (Name & Title):		
Phone:	Fax:	Email Address:

Program Director (Name & Title):	
Phone:	Fax:
Email Address:	

NON-PROFIT Eligible Projects: Oil Filter Collection ONLY (if your project does not meet this criteria, it will not be considered for funding).

Brief Description of Oil Filter Collection Project (3-5 Sentences):
Total Grant Request: \$ _____

Certification:

Certification: I declare, under penalty of perjury, under the laws of the State of California, that all information submitted for the California Integrated Waste Management Board's consideration for allocation of grant funds is true and accurate to the best of my knowledge.

Signature of person as authorized in the resolution: _____ **Date:** _____

Type or print name and title: _____

Environmental Justice Certification:

- _____ Applicant certifies that, if awarded a grant, it shall in the performance of the Grant Agreement conduct its programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the State.
(Please check the box and initial)

INSTRUCTIONS FOR APPLICATION COVER SHEET

Applicant

State the name of the non-profit (NP) organization submitting the proposal, e.g., ABC Nonprofit.

Local Government Partner: Non-profit applicants must partner with the local jurisdiction(s) currently managing a Used Oil Block Grant Program. List the jurisdictions that are partners. (A letter of intent [or other similar document] from the local jurisdiction must be included in the grant application.)

Other Project Partners or Regional Applicants

Multiple NPs or chapters of an umbrella NP organization may join together to submit an application. A lead NP must be designated by the participating NP organizations. The lead agency must submit a resolution as described in Attachment 2. In addition, each participating NP organization that will be receiving funds or providing in-kind services related to this project, must submit a resolution or other similar document as described in the application instructions. (The CIWMB will make payment to the grantee/lead. The grantee/lead will be responsible to distribute grant funds to partners and participants.) In addition to the local government partner(s), applicants may also partner with other entity(ies) such as businesses, universities, or other nonprofits that would enhance the proposed project.

Primary Contact

This person is responsible for carrying out the day-to-day management and implementation of the grant. All California Integrated Waste management Board (CIWMB) correspondence will be directed to this individual. **The Primary Contact must be an employee of the non-profit organization.**

Program Director

This individual has ultimate responsibility for the project. The Program Director is often in a position ranking above that of the Primary Contact, but below the Signatory Authority.

Brief Description of Project

Include a three to five sentence summary of the proposed project highlighting key tasks or activities as well as expected outcomes. This summary may be distributed by the CIWMB to the public.

Total Grant Request

The total number of dollars being requested from the CIWMB rounded to the nearest dollar. Do not include applicant contributions or in-kind services.

Signature

Please select the position title for the designated signature authority carefully because only the person in the designated position will be able to sign the Grant Agreement Form, Payment Request Form and other grant documents. This name/title must match the Resolution.

Environmental Justice

Be sure to check and initial the Environmental Justice Certification as shown on the application cover sheet. Grantees for this grant program must comply with the following principles of Environmental Justice. Environmental Justice is defined in Government Code Section 65040.12(e) as: *"...the fair treatment of people of all races, cultures, and incomes with respect to the development, adoption, implementation, and enforcement of environmental laws, regulations, and policies."*

Senate Bill 115 (Solis, Statutes 1999, Chapter 690) broadly requires all California Environmental Protection Agency boards, departments, and offices to conduct their "programs, policies, and activities that substantially affect human health or the environment in a manner that ensures the fair treatment of people of all races, cultures, and income levels, including minority populations and low-income populations of the state."