

SAMPLE RESOLUTION

This sample is provided for guidance purposes only. Consult your attorney.

WHEREAS, the people of the State of California have enacted the California Oil Recycling Enhancement Act which provides grant funds to cities and counties for establishing and maintaining local used oil collection programs that encourage recycling or appropriate disposal of used oil; and

WHEREAS, the California Integrated Waste Management Board has been delegated the responsibility for the administration of the program within the state, setting up necessary procedures governing the application by and payment to eligible cities and counties; and

WHEREAS, if awarded, the applicant will enter into a Grant Agreement with the California Integrated Waste Management Board for implementation of said grant;

*NOW, THEREFORE, BE IT RESOLVED that the _____ (Title of Governing Body) authorizes the submittal of a grant application (*grant applications*) to the California Integrated Waste Management Board for a Used Oil Non-Profit Grant or Used Oil Research, Testing and Demonstration Grant, FY 2006/07 (*for all available grants under the California Oil Recycling Enhancement Act and all available HHW grants for the period of (Indicate Time Period; not to extend beyond FY 20010/20011)*).

BE IT FURTHER RESOLVED that the _____ (Title of Official), or his/her designee is hereby authorized and empowered to execute in the name of the _____ (Name of Jurisdiction) all grant documents necessary to secure grant funds and implement the approved grant project.

The foregoing resolution was passed by the _____ (Title of Governing Body) this _____ day of _____, 20__.

ATTEST:

Signed: _____ Date: _____

*The wording in this paragraph is appropriate for any entity or jurisdiction applying individually. The following paragraphs provide alternative wording appropriate for the lead jurisdiction for a regional program or a participant in a regional program:

Lead Applicant for a Regional Program

NOW, THEREFORE, BE IT RESOLVED, that the _____ (Lead Applicant's Governing Body) authorizes the submittal of a regional application on behalf of itself and the participating cities and counties or other entities to the California Integrated Waste Management Board for a Used Oil Non-Profit Grant or Used Oil Research, Testing and Demonstration Grant, FY 2006/07.

BE IT FURTHER RESOLOVED that the _____ (Job Title of Official for Lead Jurisdiction) of the _____ (Name of Lead Jurisdiction), or his/her designee, is hereby authorized and empowered to execute all grant documents necessary to secure grant funds and implement the approved grant project.

Participant in a Regional Program –

NOW, THEREFORE, BE IT RESOLVED that the _____ (Name of Participating Jurisdiction) authorizes the _____ (Name of Lead Jurisdiction) to submit to the California Integrated Waste Management Board a regional application for the Used Oil Non-Profit Grant or Used Oil Research, Testing and Demonstration Grant, FY 2006/07 on its behalf. The _____ (Name of Lead Jurisdiction) is hereby authorized and empowered to execute all grant documents necessary to secure grant funds and implement the approved grant project.

**SAMPLE LETTER OF AUTHORIZATION FOR
PARTICIPATING JURISDICTIONS/ENTITIES IN A REGIONAL GRANT
APPLICATION**

Dear CIWMB:

The (Name of participating jurisdiction/entity) authorizes (Name of Lead Jurisdiction/entity) to submit to the California Integrated Waste Management Board a regional application for the Used Oil Non-Profit Grant or Used Oil Research, Testing and Demonstration Grant, Fiscal Year 2006/07 on its behalf. The (Name of Lead Jurisdiction/entity) is hereby authorized and empowered to execute all grant documents necessary to secure grant funds and implement the approved grant project.

Sincerely,

City Manager/County Administrator/Non-Profit Director/Business President/University
Professor