

USED OIL OPPORTUNITY GRANT SCORING CRITERIA – (8th Cycle) FY 2005/2006

Application proposals must score a minimum of 80% (72 points) of the General Review Criteria section to be eligible to receive points in the Program Criteria section and be considered for grant funding.

GENERAL REVIEW CRITERIA

Points	Description – Point value per bulleted item is in parentheses
20	<p>1. NEED = Grant proposal clearly and convincingly describes and demonstrates why the project should be funded (e.g., benefits, end products, etc.).</p> <ul style="list-style-type: none"> • (5) Describe current Used Oil Block Grant program including information about current target audiences and the corresponding collection opportunities. • (5) Identify gaps in collection opportunities or current unmet need. • (4) Document unmet need with surveys, studies and location-specific information. • (3) Provide evidence that stated need has not been addressed with previous grant funding. • (3) Justify need for Opportunity Grant funding in light of other available funding sources.
8	<p>2. GOALS AND OBJECTIVES = Describe what you wish to accomplish by completing this grant project. List measurable target(s) that must be met on the way to attaining your goal.</p> <ul style="list-style-type: none"> • (2) Explain significance of project specific goals or desired outcomes (what you want to achieve - e.g., increase oil filters collected by 30 percent) in relation to how project will address need. • (2) Demonstrate value of goal in relation to baseline data and previous studies, pilot projects, etc. • (2) Explain why project objectives (what activities to be completed – e.g., number of collection events at each facility and projection of filters collected) will lead to desired outcome. • (2) Explain extent to which project objectives are realistic and achievable.
20	<p>3. WORK PLAN = Specific list of all grant eligible procedures or activities used to complete your project.</p> <ul style="list-style-type: none"> • (4) Provide detailed Work Plan that sufficiently describes proposed procedures and activities, demonstrate they are well thought through, achieve desired goal within the grant term and within resources available. • (4) Justification of how the proposed activities are the best way to address the identified need. • (4) Provide evidence that staffing is sufficient, qualified and capable of conducting proposed activities. • (4) Describe level of involvement of appropriate partners and/or cooperating organizations. • (4) Provide evidence project's collection activity will be funded after the grant term.
9	<p>4. EVALUATION = Describe a method to measure the process and outcome of the applicant's project.</p> <ul style="list-style-type: none"> • (3) Provide clearly established/defined baseline data against which success will be measured. • (3) Describe methods for evaluating and modifying activities during project implementation and provide the detailed process in the Work Plan. • (3) Thoroughly describe extent to which methods for evaluating and measuring the success of the project are appropriate.

16	<p>5. BUDGET = Cost (dollar figure) associated with activities necessary to complete the project.</p> <ul style="list-style-type: none"> • (4) Include detailed costs breakdown for the entire project providing sufficient detail for each procedure and activity. • (4) Explain extent to which budget includes all relevant costs to accomplish activities in the Work Plan. • (4) Provide cost savings realized through matching local funds, in kind services, previously developed materials, other grants, and/or other additional project funding (if any). • (4) Explain how overall budget is realistic and cost effective relative to the Work Plan proposed.
7	<p>6. APPLICATION COMPLETENESS, LETTERS OF SUPPORT, EXPERIENCE, ETC.</p> <ul style="list-style-type: none"> • (4) Grant proposal clearly presents and includes required forms and documentation: maps, Summary of Used Oil Grants Form, Environmental Justice Certification, Work Plan, Budget, Cost Estimates, Resolution, etc. • (3) Includes letters of support from all relevant partners, cooperating and participating governmental agencies, businesses and organizations.
10	<p>7. EVIDENCE OF A RECYCLED-CONTENT PURCHASING POLICY OR DIRECTIVE.</p> <ul style="list-style-type: none"> • (3) Applicant demonstrates Policy in place or explains that one has been adopted during the application period by the jurisdiction's executive officer or its governing body. • (3) Applicant provides evidence of sustainable environmentally preferable purchasing practices within the past year. • (2) Applicant provides evidence of environmentally preferable business practices within the past year. • (2) Applicant proposes to evaluate their environmentally preferable practices and purchasing policies annually. Evaluation should address the positive and negative features, including a plan to increase the percentage of environmentally preferable products purchased.
90	TOTAL POSSIBLE GENERAL REVIEW CRITERIA POINTS

PROGRAM CRITERIA (10 Points Possible) – Only the following four (4) activities will qualify to receive “extra” points as Program Criteria.

Points	Description: Applicants may select <u>only one</u> - each having available 10 possible points.
	A. Oil Filter Collection – To establish a new program or expand the infrastructure of an existing program to increase the collection of oil filters from Certified Collection Centers, non-certified centers, permanent collection facilities, residential collection programs, etc.; or
	B. Marina Oil Collection – To establish new collection opportunities for oil, oil filters and bilge pads at marinas that currently do not have an existing collection program; or
	C. Modification for Curbside Oil Collection – To provide equipment/facility modifications (e.g. oil collection containers on existing collection vehicles) to facilitate curbside oil and oil filter collection; or
	D. Establish or Expand Used Oil Collection Facility – To provide equipment/facility modifications or construction costs for oil and oil filter collection facilities.
10	TOTAL POSSIBLE PROGRAM CRITERIA POINTS
100	TOTAL POSSIBLE SCORE (Total of General Review Criteria and Program Criteria Points)