

SCORING CRITERIA for Used Oil Nonprofit Grant Program (7th Cycle) and Research, Testing and Demonstration Grant (5th Cycle) – FY 2006/07

Project Categories: The following types of projects will be considered for funding:

NON-PROFIT (UNP7):

- 1: Oil Filter Collection

RESEARCH, TESTING AND DEMONSTRATION (URD5):

- 1: Oil Filter Collection, or
- 2: Re-refined Oil for Public and Private Fleets, or
3. Testing and certification of re-refined oil. **(One Project Only Funded in this Category)**

Applicants must score at least 75 points of the total possible 100 points to be considered for funding.

GENERAL REVIEW CRITERIA

Points	Description – Points per bulleted item are in parentheses
15	<p>1. NEED = Grant proposal clearly and convincingly describes and demonstrates why the project should be funded (e.g., benefits, end products, etc.).</p> <ul style="list-style-type: none"> • (5) Defines the target population, geographic area, and documents gaps in collection opportunities, barriers, economic need or environmental considerations that may further justify this project and convincingly presents the rationale for this project compared to other approaches. • (5) Convincingly demonstrates, using both narrative and data, how the anticipated outcome of the project would significantly increase the collection of used oil/filters/, (or increase the usage of re-refined oil for R,T,D Grants). • (5) Provide evidence that stated need has not been addressed in the same communities with previous grant funding.
10	<p>2. GOALS AND OBJECTIVES = Describe what you wish to accomplish by completing this grant project. List measurable target(s) that must be met on the way to attaining your goal.</p> <ul style="list-style-type: none"> • (4) Quantitatively demonstrate the extent to which project goals/objectives and desired outcomes will address need, overcome identified barriers, fill gaps in services and/or address identified problems. • (3) Demonstrates the significance of the project outcomes for the Used Oil Program. • (3) Explain extent to which project objectives are realistic and achievable in comparison to baseline data.
30	<p>3. WORK PLAN = Specific list of all grant-eligible procedures or tasks used to complete your project.</p> <ul style="list-style-type: none"> • (5) Provide detailed Work Plan that sufficiently describes proposed activities and tasks, demonstrates they are well thought through, and achieves desired goal within the grant term and within resources available. • (10) Describes how proposed activities effectively overcome identified barriers, fill gaps in service; and/or address identified problems and are the best way to address identified need. • (5) Provides evidence that applicant (including its contractors) and cooperating organizations have sufficient staff resources, technical expertise, and experience to successfully complete the project. • (10) Evidence that “block grantees,” Certified Collection Centers, etc. are effectively integrated into the project and are committed and able to continue the project after the grant term ends.

GENERAL REVIEW CRITERIA	
Points	Description – Points per bulleted item are in parentheses
10	<p>4. EVALUATION = Measures the outcome of your project.</p> <ul style="list-style-type: none"> • (5) Describes clearly how the before and after comparisons will effectively measure goal attainment, including the method for evaluating and modifying methods during the project. • (5) Explains and justifies statistical tests and methodology to be used and describes the evaluation reports to be produced.
15	<p>5. BUDGET = Costs (dollar figure) associated with activities necessary to complete the project.</p> <ul style="list-style-type: none"> • (4) Include detailed costs breakdown per activity/task in the Work Plan, providing sufficient detail for each task and activity. • (4) Proposed budget is reasonable and complete relative to costs associated with activities/tasks and personnel outlined in the narrative and Work Plan. • (7) Proposed budget is cost-effective relative to proposed activities and outcomes. Includes any cost savings from leveraging block grant funds, in-kind services, use of existing promotional materials, etc. Keeps budget items for managerial, contingency or miscellaneous costs to a minimum.
10	<p>6. APPLICATION COMPLETENESS, LETTERS OF SUPPORT, EXPERIENCE, ETC.</p> <ul style="list-style-type: none"> • (3) Proposal includes required forms, appropriate signatures, and Exhibits and supporting documents (Application Cover Sheet with Environmental Justice Certification; Resolution; Work Plan Form; Budget Itemization Form; Cost Estimates; Staff Experience Narrative; Environmentally Preferable Purchases and Practices Evaluation Sheet; and for non-profit applicants only: a Letter of Intent from Used Oil Block Grantee(s) to partner; and the IRS Determination Letter for Declaration of Nonprofit Status and the Letter of Good Standing from the California Franchise Tax Board). • (5) Letters of support for the project demonstrate the need for the project and/or active support and involvement of local jurisdictions, cooperating businesses or organizations both during the grant term, and after, to ensure continuation of the project. • (2) Grant proposal is clearly and succinctly presented.
10	<p>7. EVIDENCE OF A RECYCLED-CONTENT PURCHASING POLICY OR DIRECTIVE.</p> <p>Applicant provides evidence that a recycled-content policy is in place or evidence to show that a policy will be adopted during the application period that requires the grantee to purchase recycled-content products, recycled or reused products, such as re-refined oil, recycled-content paper, or use of compost and mulch, and other “green” products or materials, or engages in other waste reduction activities where appropriate and feasible. Applicant will be awarded points if:</p> <ul style="list-style-type: none"> • (3) Policy is in place or has been adopted during the application period by the applicant, or its governing body. • (3) Applicant, or its governing body, can provide evidence (i.e. invoices) of sustainable environmentally preferable purchasing practices within the past year. • (2) Applicant, or its governing body, can provide evidence of environmentally preferable business practices within the past year. • (2) Applicant, or its governing body, proposes to evaluate its environmentally preferable practices and purchasing policies annually. Evaluation should address the positive and negative features, including a plan to increase the percentage of environmentally preferable products purchased.
100	TOTAL POSSIBLE GENERAL REVIEW CRITERIA POINTS