

**REQUEST FOR APPROVAL**

**To:** Howard Levenson  
Deputy Director, Materials Management and Local Assistance Division

**From:** Shirley Willd-Wagner  
Branch Chief, Financial Resources Branch

**Request Date:** August 16, 2011

**Decision Subject:** Approval of Scope of Work for the Used Oil Economic Study Contract (Used Oil Fund, FY 2011/2012)

**Action By:** August 19, 2011

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**Summary of Request:** Staff requests approval of the Scope of Work (SOW) for the Used Oil Economic Study Contract.

Senate Bill 546 (Lowenthal), Public Resources Code § 48651.5 requires that CalRecycle, among other things, "Contract with a third-party consultant with a recognized expertise in life cycle assessments to coordinate a comprehensive life cycle analysis of the used lubricating and industrial oil management process, from generation through collection, transportation, and reuse alternatives." In order to comply with this requirement, CalRecycle staff has determined that, along with a life cycle assessment (LCA) practitioner to complete the environmental assessment, a separate contractor is needed to ensure that impacts to the economy are considered. In order to ensure that the legislative report required by SB 546 is comprehensive and provides sufficient information for policy discussions and consideration, impacts to both the environment and the economy must be considered.

CalRecycle staff has also determined that the expertise necessary for this contract cannot be found from within California State agencies. Therefore this contract must be competitively bid.

**Recommendation:** Staff recommends the approval of the Scope of Work for the Used Oil Economic Study Contract.

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**Deputy Director Action:** On the basis of the information and analysis in this Request for Approval and the findings set out herein, I hereby approve the Scope of Work for the Used Oil Economic Study Contract.

**Dated:** 8/19/2011



Howard Levenson  
Deputy Director, Materials Management and Local Assistance Division

**Attachments:** Scope of Work