

REQUEST FOR APPROVAL

To: Howard Levenson
Deputy Director, Materials Management and Local Assistance Division

From: Laurie Kikumoto
Manager, Special Waste Grants and Loans Section

Request Date: April 20, 2014

Decision Subject: Approval of Scope of Work and C² Alternatives Services as Contractor for the Used Oil Certified Collection Centers Service Contract (Used Oil Recycling Fund, FY 2013/14)

Action By: May 20, 2014

Summary of Request:

Staff requests approval of the Scope of Work (SOW) and C² Alternatives Services as Contractor for the Used Oil Certified Collection Centers Service Contract.

Recommendation:

Staff recommends that CalRecycle enter into a contract with C² Alternatives Services as the Contractor for the Used Oil Certified Collection Centers Service Contract in an amount of \$416,790 for the tasks outlined in the attached Scope of Work.

Funding:

The California Used Oil Recycling Fund Three-Year Spending Plan (FY 2013/14 – FY 2015/16) allocated \$500,000 for the Used Oil Certified Collection Centers Services Contract.

Contract	Fund Source	Amount Available	Amount to Fund Item	Amount Remaining	Line Item
Used Oil Certified Collection Centers Service	Used Oil Recycling Fund (FY 2013/14)	\$11,095,000	\$416,790	\$10,878,210	State Operations

Deputy Director Action:

On the basis of the information and analysis in this Request for Approval and the findings set out below, I hereby approve the Scope of Work for the Used Oil Certified Collection Centers Service Contract and the selection of C² Alternatives Services as Contractor in an amount of four hundred sixteen thousand seven hundred ninety dollars (\$416,790).

Dated: 4/30/14

Howard Levenson

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Deputy Director, Materials Management and Local Assistance Division

Background Information, Analysis and Findings:

In accordance with the California Oil Recycling Enhancement Act, the Request for Approval for the California Used Oil Recycling Fund Three-Year Spending Plan (FY 2013/14 – FY 2015/16) (Plan) was approved by CalRecycle's Director in September 2013 to pursue used oil efforts including outreach and training. The Plan included contracting with an entity to identify obstacles that local jurisdictions face in implementing a used oil and filter collection program and the qualities and characteristics needed to implement a successful used oil and oil filter collection program. Senate Bill (SB) 546 (Lowenthal, Stats. of 2009, Chapter 353) made a number of changes to the California Oil Recycling Enhancement Act resulting in a larger than usual reserve for the California Used Oil Recycling Fund. With these changes, the funding level for the Used Oil Certified Collection Centers Service Contract was increased to reflect more realistic needs. With the current economy and local governments' limited budgets, many jurisdictions need assistance and training in a variety of areas to ensure California residents are provided with convenient access to recycle their used oil and oil filters. The Contractor will educate and provide training to local jurisdictions on how to effectively manage and recruit new Used Oil Certified Collection Centers (CCC). The Contractor will also educate and provide training to local jurisdictions on how to effectively implement a successful used oil collection and filter program by developing CCC program training and support materials for the local jurisdictions and CCCs.

Contractor Background

C² Alternatives Services has assisted local jurisdictions and CCCs with used oil and oil filter recycling programs since 1995. They also implemented a variety of research and education/outreach projects for both the local jurisdictions and CalRecycle. Some of the programs included the Family Car (English as a Second Language) and RiderRecycle (for motorcycle enthusiasts).

C² Alternatives Services was selected through the Request for Proposal (Secondary) process.

Attachment: Scope of Work