

REQUEST FOR APPROVAL

To: Carol Mortensen
Director

From: Scott Smithline
Assistant Director, Policy Development & Analysis Office

Request Date: 5/15/2013

Decision Subject: Approval of Award of Services Contract for the 2014 California Statewide Waste Characterization Study

Action By: 5/21/2013

REQUESTED ACTION:

Staff requests approval of Cascadia Consulting Group, Inc. as the contractor for the 2014 Statewide Waste Characterization Study for the amount of \$1,911,500.46.

CalRecycle recognizes the need for periodic statewide waste characterization studies to provide information on how the waste stream changes over time, and provide opportunities to gather new information on materials of concern. This study consists of five broad tasks:

1. Conducting a comprehensive statewide waste characterization study to gather accurate, representative data on the disposed waste stream, through a disposal facility-based study, to quantify and characterize materials disposed in the state's waste stream from residential, commercial/industrial, and self-haul sectors.
2. A second objective of this study is to gather waste characterization data regarding disposal from specific waste generator groups in the commercial sector, through field sampling and sorting of waste.
3. Collect data on recycling by businesses (i.e., through "blue bin programs"), to be used in conjunction with the generator disposal data, to assess performance of commercial recycling programs statewide.
4. Collect overall diversion data (including recycling through blue-bin programs, in-house programs, source reduction, etc.) for some commercial generator groups.
5. Train CalRecycle staff on tasks and methods used in conducting these studies, so that staff have a thorough understanding of the process and procedures used in waste characterization data collection.

The Scope of Work for the project was approved in February 2013. The proposed contractor has extensive experience in conducting statewide waste characterization studies and gathering waste stream data directly from generators in the commercial sector.

Recommendation: Staff recommends that CalRecycle enter into a contract with Cascadia Consulting Group, Inc. as the contractor for the 2014 Statewide Waste Characterization Study for the amount of \$1,911,500.46.

Funding Information:

Fiscal Year	Fund Source	Amount Available	Amount to Fund Item	Amount Remaining	Line Item
12/13	Used Oil	\$8,000	\$8,000	\$0	Waste Characterization Study Contract
12/13	IWMA	\$1,100,000	\$1,100,000	\$0	Waste Characterization Study Contract
12/13	CBCRF	\$784,000	\$784,000	\$0	Waste Characterization Study Contract
12/13	E-Waste	\$20,000	\$20,000	\$0	Waste Characterization Study Contract

Director Action:

On the basis of the information and analysis in this Request for Approval, I hereby approve the award of this services contract as recommended by Policy Development & Analysis Office management.

Dated: [5/20/2013]



Caroll Mortensen
Director

Attachments:

Attachment 1: Scope of Work