To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

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BY

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification

All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name Calimesa	County Riverside
Authorized Signature Elroy L Kiepke	Title Public Works Director

Type/Print Name of Person Signing Elroy Kiepke	Date 8-30-01	Phone (909) 795-9801

Person Completing This Form (please print or type) Joyce Marshall-Woods	Title Director of Local Government Programs

Phone (909)787-7979	E-mail Address marshall@wrcog.cog.ca.us	Fax (909)787-7991

Mailing Address 908 Park Street	City Calimesa	State CA	ZIP Code 92320

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

1. **Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

See Attachment

2. **Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

See Attachment

3. **Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

See Attachment

4. **Provide any additional relevant information that supports the request.**

See Attachment

Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.
Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.)

1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %	55%	Non-residential %	45%

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
2030-RC-USP	Expand	The hauler will identify businesses and residental bin service accounts that are not participating in the recycling programs offered by the City. These loads will then be directed to the West Valley MRF in Fontana for processing. The expected recovery rate is 47% and the expected tonnage to be diverted is estimated at 335 tons per year. Specific details are outlined in the attachment.	Commercial Rate Increase	2002	8
2030-RC-USP	Expand	The largest waste generator in the City, SKAT-TRACK has worked with the waste hauler to reuse the wax that the business generates by having the sand removed. The sand is sent to Copp Materials and is used for road base. The sand from this business was previously going to the landfill. This will now be diverted to Copp and the wax is now transported to processor and returned to SKAT-TRACK for reuse. The expected tonnage to be diverted is 150 tons per year.	The business will save on disposal costs.	2001/2002	3
2000-RC-CRB	Expand	The hauler will provide 60 gallon automated commingle containers to every residence in the City. This will include residents that subsribe to commercial bin service, which is 53% of the commercial waste stream reported. For residents that have bin service will participate in the recycling program by use of the automated containers or by being on the select commercial load program to gather as much diversion as possible. Specific details are outlined in the attachment.	This service will be included in the trash bill. There is no expected rate change for residents.	2003	4
4060-SP-CAR	Expand	The City has a C&D ordinance in place, however the language places the ordinance in a volunteer type effort. Currently, the City hands a listing of local recyclers to the developer during permit process. The City will change the language in the ordinance and have more reinforceable terms. The City will review other CIWMB C&D Ordinance examples and devleop a program that the CIty would have more control over the diversion program. The City is looking at requiring the developers to submit diversion activites prior to the permit being fully signed off by the planning department. Specific details are outlined in the attachment.	Developer rate pay	2003	1

	Total Estimated Diversion Percent From New and/or Expanded Programs	16
	Current Diversion Rate Percent From Latest Annual Report	37
	Total Planned Diversion Percent Estimated	53

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
5000-ED-ELC	EXPANDED	The City plans on running advertising on their local cable company to promote the recycling efforts of the residents and businesses in the City. There are a variety of ideas to be conveyed to residents regarding the expansion of the curbside commingle program and more education to the saving for businesses. The City will include advertising on recycling used oil and litter abatement. These commercial will be provided by WRCOG on a regional basis to promote used oil and litter recycling efforts in all jurisdictions. Specific information is detailed in the attachment.	2003
5010-ED-PRN	EXPANDED	The hauler plans to do a billing insert regarding recycling programs approximately every 6 months. This would be a two sided bilingual 8 1/2 X 11, 3 folded paper. The City also plans on sending out letters that explain the new curbside commingle recycling program and the information explaining AB939 to all residents. The will develop a welcome brochure for new residents to explain the recycling efforts of the City and the hauler. Since these educational materials are in a developmental stage, the City will review other materials printed by other jurisidictions and the CIWMB to ensure the appropriate message is made for the City. These educational materials will also be made available at the City's front counter, City sposored events, community centers and libraries. Specific information is detailed in the attachment	2002
5020-ED-OUT	EXPANDED	On a regional basis, WRCOG will provide more technical assistance to promote business waste reduction and recycling activities. This will be done through the development of a business guide, similar to the CIWMB's example, but more focused on western Riverside County businesses. WRCOG will provide juridictiosn guides to supply to their businesses as well as attend chamber mixers and business expo's in the Cities. Specific information is detailed in the attachment.	2002/2003

Section IV B—GOAL ACHIEVEMENT

Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.
Attach additional sheets if necessary..

Residential %		Non-residential %	

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at **www.ciwmb.ca.gov/LGCentral/PARIS/**.

1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

The City of Calimesa is a small primarily residential city that encompasses 2.7 square miles. The breakdown for commercial and residential is: 1,130 homes with residential curbside collection, 70 homes with commercial bin service and 63 businesses with commercial bin service. On the CIWMB's web site, the City's commercial waste stream is misstated. Because of the large residential lot sizes, residents can elect to have commercial bin service. Residential homes with commercial bin service make up 53% of the commercial waste stream reported by the waste hauler.

There are several factors that have contributed to the City not achieving the 50% goal. The City has identified four areas of impact and a plan of correction to address each issue. These are: 1) low recycling participation rate in recycling programs from businesses and residents with commercial bin service, 2) manual curbside recycling program, and 3) lack of construction and demolition infrastructure.

Low Recycling Participation Rates from Commercial and Residential Bin Accounts

In order to capture additional diversion from the commercial waste stream, the City and waste hauler have formulated a commercial select recycling route program. The waste hauler will identify commercial and residential accounts that have commercial bin service and have a large amount of recyclable materials in their containers. These accounts will be collected as part of the commercial recycling route and transported to the West Valley Material Recovery Facility (WVMRF) in Fontana, CA for processing. Preliminary numbers indicate the recovery rate for this program is 47%. The waste hauler plans on delivering two loads per week to WVMRF that weigh approximately 7 tons each. The City is estimating an additional 335 tons of diversion annually from this program.

Although the residential customers with commercial bin service will be on the commercial select route program, the City and waste hauler wanted to capture additional clean recyclable materials from these accounts. The commercial select route program transports all materials collected from this program to WVMRF for processing. By providing a 60 gallon automated container for the collection of clean recyclable materials, the City and the waste hauler are looking to capture the majority of the recyclable materials from these residents.

Manual Curbside Recycling Program

Currently, single family homes are provided with an 18 gallon tub for commingle recycling. The City and the waste hauler plan to expand this program to provide 60 gallon automated commingle recycling containers. The waste hauler will continue to accept paper, plastics 1-7, glass, cardboard, newspapers, telephone books, tin cans and aluminum in this program. By automating the program, residents will be more inclined to participate because of the ease of the program. These containers will provide more capacity and can easily be wheeled to the curb for collection. By making this program a commingle program, all recyclable materials will be placed in the container. The City is estimating an additional 30 tons of diversion annually from this program.

Lack of construction and demolition infrastructure

The City has a construction and demolition (C&D) ordinance in place; however, this ordinance calls for voluntary compliance and City staff provides a listing of construction and demolition recyclers in the area. This ordinance has not assisted the City in achieving the 50% goal as it had hoped. In the near future there are developmental plans for approximately 750 single family homes and 15 acres for commercial businesses in the City's limits. The City continuously looks ahead to meet these challenges. The City is committed to strengthening the language set forth in their current C&D ordinance to make developers and construction companies more accountable for their waste. The City is examining different

ordinances in the region to assist them in creating a stronger, more accountable ordinance. Some of these ideas are to create a mandatory diversion program at the onset of the permitting stage for developers and contractors to submit diversion tickets prior to final permits being signed off on, and possible source separation at construction sites.

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.

The City is asking for ~~a three year~~ an extension to December 31, 2003 to implement their commercial select program, expand the curbside recycling program, to increase public outreach efforts to the residents and to reconstruct their construction and demolition ordinance. The following timeline allows for program implementation, and an additional 10 to 12 months to analyze the programs and to make any necessary adjustments to ensure maximum participation and to gain maximum diversion. Actions and a schedule for expanding City programs include the following:

2030-RC-USP – Commercial On-site Pick-up – Expand

Action	Schedule
• Hauler to identify containers	October 2001 – December 2001
• Re-route commercial routes	December 2001 – January 2002
• Run test routes	January 2002 – February 2002
• Make adjustments	February 2002 – March 2002
• Begin select commercial routes	April 2002
• Analyze data and make adjustments to the amounts of materials being recovered	April 2002 – December 2003

2000-RC-CRB – Residential Curbside – Expand

Action	Schedule
• City and hauler to notify customers	May 2002
• Hauler to deliver containers	June 2002
• Monitor participation levels	June 2002 – September 2002
• Notify non-participating residents	Sept 2002 – October 2002
• Analysis data and make adjustment to routes and to the amount of materials being recovered	October 2002 – December 2003

5000-ED-ELC, 5010-ED-PRN, 5020-ED-OUT – Educational Outreach – Expand

Action	Schedule
• Negotiate with local cable company for air time	May 2002 – June 2002
• Design and develop waste reduction, reuse and recycling commercials	July 2002 – September 2002
• Purchase air time from Cable Company	October 2002
• Run commercials	November 2002
• Design and develop additional brochures and literature directed to educate the residents in waste reduction, reuse and recycling	July 2002 – September 2002
• Print and distribute materials	October 2002
• Develop relationship with organizations to begin additional outreach through large venue events in the City	July 2002 - ongoing

4060-SP-CAR – Special Waste – Expand

Action	Schedule
• Review CIWMB examples and research other jurisdictions with C&D Ordinances	March 2002 – June 2002
• Re-write ordinance	July 2002 – August 2002
• Negotiate any additional rates with hauler	May 2002 – June 2002
• Enact Ordinance	August 2002
• Analysis of data and make adjustments to the amount of materials being recovered	August 2002 – December 2003

3. Describe your jurisdictions' Good Faith Efforts to implement the programs in its SRRE.

In 2000, the City's diversion rate was at 38%. The City of Calimesa has implemented all programs outlined in its SRRE. The City remains strongly committed towards achieving the 50% goal. The attached PARIS report provides details to each of the programs implemented in the City. To provide the Board with a better understanding of the City's efforts, the City is outlining some of the programs implemented in their City that demonstrate the wide range of efforts made to date in achieving diversion goals.

- Because of the City's small size and staffing limitations, the City uses the Western Riverside Council of Governments (WRCOG) and the Riverside County Waste Management Department (RCWMD) to provide additional public outreach and education on a regional basis on backyard composting, grass cycling, xeriscaping and household hazardous waste disposal.

- To assist with solid waste and recycling issues, the City created a Solid Waste Committee comprised of City staff and the waste hauler. This Committee meets on a regular basis to review permits, development plans, growth patterns in the City, and tries to determine the best route for the City to take.

- The City has had written policies on procurement, construction and demolition, scavenging, and trash enclosure requirements prior to the SRRE's approval. By having these policies, the City tries to maintain control of the disposal happening for their City.

- The City is committed to the recycling efforts of the community and sets an example by practicing recycling, procurement, and waste reduction within its buildings.

- The City offers a curbside recycling program. The City has examined the effectiveness of this program and has determined the program needs expanding to help meet diversion goals.

- The City offers its residents twice a year special collection events to collect wood waste, scrap metal and tires to remove these materials from the landfills. Residents are encouraged to participate. Residents are also allowed to call for special pick ups at no charge and the hauler takes the materials and source separates them at their yard to provide the City with diversion. This program in turn, supports the Riverside County landfill bans on white goods and tires.

- The City offers its residents curbside green waste collection. Residents are not limited to a single container like many cities in California. They are required to provide their own containers and can set out as much as 150 gallons of green waste each week. The waste hauler believes approximately 75% of the residents participate in this program.

- To assist residents with proper disposal of used motor oil, the City offers a curbside collection. Residents need only to set out a clear plastic container curbside and the waste hauler will remove and recycle the oil for them. Educational materials on this program are provided through the City, waste hauler, and WRCOG in the form of brochures and media.

- The City elected to change from utilizing a transfer station in late 1997. The City chose to begin utilizing the WVMRF. The WVMRF is 30 miles each way for the waste hauler to travel. The City and the waste hauler felt the change would be more beneficial to the City's diversion numbers. This has been evident in the jump in diversion between 1998 and 1999.

These programs clearly define the City's commitment to meeting AB939. The City's SRRE projected the 50% diversion would be gained through these programs and through the availability of recyclable materials. Even with all the programs in place, the projected availability of recyclable materials has not been in the City's waste stream for the City to capture. The City respectfully requests a time extension that the aforementioned programs can be implemented, monitored and if needed, refined so that AB939 requirements can be met.

4. Provide any additional relevant information that supports request.

The City of Calimesa is a small city with only 11 employees. For solid waste and recycling issues, the City is extremely limited with regard to staff allocations towards AB939 activities. To assist the City, the waste hauler has tried to take some of the burden off the City staff and assist in outreach and the promotion of programs.

The City and hauler believe that new residents moving into the City are not completely aware of the City's efforts in recycling. The City, waste hauler and WRCOG plan to address by expanding public outreach. These expanded public outreach programs are outlined in the supporting diversion program section in the application to address this issue.