To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this request sheet and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification

All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name	County
City of South San Francisco	San Mateo
Authorized Signature	Title
	Public Works Director

Type/Print Name of Person Signing	Date	Phone
John Gibbs	October 11, 2002	(650) 829-6650

Person Completing This Form (please print or type)	Title
Stephanie Menner	Vice President, SSF Scavenger Company, Inc.

Phone	E-mail Address	Fax
(650)589-4020	stephaniem@ssfscavenger.com	(650)589-7385

Mailing Address	City	State	ZIP Code
500 East Jamie Ct	South San Francisco	CA	94083-0348

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested _ 2003, 2004_____

Is this a second request? ☐ No ☐ Yes Specific years requested. _ _____
(**Note:** Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested _ _____%, for the years_ _____.

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested _ ____%, for the years _ _____
(**Note:** Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Prior to 2000, South San Francisco Scavenger Company (Scavenger Company), our hauler, was in process of completing construction of a new state–of–the–art material recovery facility to replace the old, less efficient one we had been using for many years. The new facility commenced operation in January 2001 and ramped up to full production over the next few months. We have planned to expand our residential curbside and green waste programs, but needed the new MRF to process the materials (from South San Francisco and the other jurisdictions served by the Scavenger Company). The Scavenger Company is the hauler serving the regional area in the north county.

The programs we had planned in our SRRE were reasonable to achieve the diversion mandate. When we started implementing the programs we had a MRF that we believed would be adequate to process the materials we collected. During the mid-1990s, the Scavenger Company determined that the MRF needed to be upgraded to process materials more efficiently and expanded to allow new programs. In addition, we determined that prudent solid waste planning required that we include capacity to handle disaster debris.

Processing the materials from our commercial recycling programs has also been enhanced with the new MRF as we can evaluate a wet–dry collection system (focused on food waste) since we can now process those materials. We are also evaluating processing residential food and green waste collected commingled.

The time required under California environmental law and the local planning and public outreach requirements and processes delayed siting the new MRF until mid–1999. The MRF was constructed in a reasonable amount of time and brought on-line as the centerpiece of our strategy to achieve the diversion mandate.

A major change in the handling of the biosolids from the City's wastewater treatment plant was a major event that was not anticipated by the SRRE. When the SRRE was prepared, the biosolids had not been in the disposal stream, but were composted at a facility located in the city. That facility had to close due to development around it so the biosolids were sent for disposal. That action increased our disposal and reduced our diversion.

1. Limitations in the capacity of the containers used in the curbside program.

   The 18-gallon containers used in the current residential curbside program do not have sufficient capacity. They do not allow for easy recycling of the volume of materials that could be recovered.

   The new single-stream program that is planned will provide 64–gallons of split-can capacity for collection of fibers in one half and containers in the other. It will provide greater capacity and convenience to the resident and is expected to significantly increase diversion from the residential curbside program.

2. Lack of containers and the necessary collection program for residential green waste.

   Green waste is currently collected in resident supplied containers. A new program will use 64 or 96–gallon containers supplied by the hauler and increased collection frequency from once every two weeks to once per week. The new program is expected to increase green waste collection by more than 30 percent, based on the experience in other San Mateo County cities.

3. Lack of processing capacity at the old MRF.

   The MRF that was used until 2001 did not have the capacity to handle the type of materials or the volume that was needed. The new MRF that began operations in January 2001 has the capability to handle the new single-stream residential curbside program, to provide construction and demolition debris floor sorting, to grind wood waste and other materials for use as ADC, and to process materials from commercial recycling programs. The new facility was designed to accommodate the growth expected over the next 30 years.

4. Opportunities for more residential recycling.

   The materials originally accepted in the residential curbside program were numbers 1 and 2 plastic, newspaper, cardboard, glass, aluminum, tin, and used oil. We expanded that program by adding mixed paper, junk mail, numbers 3 to 7 plastic beverage containers, magazines, and phone books.

5. Locating a new site to divert biosolids.

   The effort to locate a site that could accept our biosolids and divert them for the entire year was time consuming. Some operators could accept those materials for a part of the year, but not the entire year. The operator we have contracted with can accept them for the entire year. That program was operational in July 2002.

6 -8 continued on attachment

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).

1. **Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

Section IIIA – Time Extension

Part 1. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome. Continued.

6. Food waste composting.

We are evaluating a food waste composting program for both our commercial and residential customers. The new Base–Year recently approved includes identification of some commercial entities that may be good candidates for diverting food waste. In addition, we are aware of several large food waste generators. We will evaluate how that material might be collected in our situation and the anticipated volume of material. We are also planning to evaluate collection of vegetative food with the new green waste containers.

7. C&D ordinance.

We have the franchise for collecting debris boxes and we process that material through our new MRF. However, many construction companies use their own vehicles or hire trucking firms to haul C&D material. We are evaluating the need for an ordinance to encourage diversion of the C&D material to close loopholes in the management of this material.

8. Public education

We are always looking for ways to better inform the public about the diversion programs they can use and the importance of using them. The Scavenger Company is installing a new Education Center at the MRF to teach school groups and adult groups about the operation of the facility.

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.

The effectiveness of the SRRE programs depended on having a MRF capable of handling the increased amounts of materials. The new programs will need approvals, which will take some time to receive. Also, obtaining the equipment needed requires time. The three years requested will enable all of these activities to be implemented and provide time for shakedown of the new programs.
The public outreach needed for such major changes also requires time and repetition to be effective. We have been providing ongoing public education and expect that the effort will need to be increased for a time to introduce the new curbside and green waste programs.
The primary factors contributing to the need for additional time are the delay inherent in the waste related permitting process in this state and the usual time it takes for municipalities to approve support for a new facility. Our MRF serves three jurisdictions and getting regulatory agency clearances took six years before the city councils could approve the project.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

The PARIS forms that are attached summarize the City's efforts to implement the programs over the last six years. In addition to those efforts, the City has done the following things to strengthen the programs identified in the SRRE.

1. A new Base–Year has been approved for 2001, which gives the city a better understanding of the sources of diversion and confidence in the generation value.

2. The city has had a curbside program service since 1989, which accepted number 1 and 2 plastic, newspaper, glass, plastic, cardboard, and aluminum. The Scavenger Company also recycled things mattresses, wood, and other hard to handle materials.

3. The city has had a commercial recycling program since well before AB 939 was enacted. These programs provided a good base to build on.

4. Wood diversion programs were started in the mid–1980's.

5. The household hazardous started in the mid–1980's, when this material was not of regulatory interest. The Scavenger Company removes the material and reused it.

6. The new and larger MRF has had positive reviews from the community. This 100,000 square foot facility includes the space to handle debris from natural disasters.

7. We have had mandatory collection since well before AB 939 was enacted.

4. Provide any additional relevant information that supports the request.

Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).

1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.

2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %	16	Non-residential %	84

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
2000-RC-CRB	New	Single-Stream program will provide 64-gallons of split-can capacity which will significantly increase diversion from the curbside program.	Rates	Dec 03	1%
1000-SR-XGC	Expand	The Green waste program has been expanded to include 64 or 96-gallon containers for both residential and commerical. Collection frequency will increase from bi-weekly to weekly.	Rates	Dec 03	4%
4010-SP-SLG	New	Locating a new site for biosolids.	Sewer Rates	Jul 02	7%
2000-RC-CRB	Expand	Opportunities for more residential and commercial recycling - additional material collection includes mixed paper, junk mail, numbers 3 - 7 plastic beverage containers, magazines, and phone books.	Rates	Dec 03	2%
3040-CM-FWC	New	Food waste composting - evaluation for both residential and commercial customers. Identify some commercial customers that might be good candidates for diverting food waste.	Rates	Dec 04	6%
6020-PI-ORD	New	C&D ordinance - Evaluate the potential diversion from a new C&D ordinance.	General Fund	Dec 04	1%
		Total Estimated Diversion Percent From New and/or Expanded Programs			22%
		Current Diversion Rate Percent From Latest Annual Report			32%
		Total Planned Diversion Percent Estimated			54%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
7000-FR-MRF	New	Site new MRF.	Jan 01

Section IV B—GOAL ACHIEVEMENT

Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.
Attach additional sheets if necessary..

Residential %		Non-residential %	

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: www.ciwmb.ca.gov/LG Central/PARIS/Codes/ Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at **www.ciwmb.ca.gov/LGCentral/PARIS/**.

Integrated Waste Management Board

Jurisdiction Selected: **South San Francisco**

Program Code	Exist	Slctd	Pre-1995 Start Date	1995 Status	1995 Reason	1996 Status	1996 Reason	1997 Status	1997 Reason	1998 Status	1998 Reason	1999 Status	1999 Reason	2000 Status	2000 Reason
1000-SR-XGC	N	N	NA	AO		AO		AO		AO		AO		AO	
Xeriscaping/Grasscycling															
1010-SR-BCM	Y	Y	1993	SO		SO		SO		SO		SO		SO	
Backyard and On-Site Composting/Mulching															
1020-SR-BWR	Y	Y	1990	SO		SO		SO		SO		SO		SO	
Business Waste Reduction Program															
1030-SR-PMT	N	Y	1993	SO		SO		SO		SO		SO		SO	
Procurement															
1050-SR-GOV	N	Y	1993	SO		SO		SO		SO		SO		SO	
Government Source Reduction Programs															
2000-RC-CRB	Y	Y	1989	SO		SO		SO		SO		SO		SO	
Residential Curbside															
2010-RC-DRP	N	Y	1996	NI	99	SI		SO		SO		SO		SO	
Residential Drop-Off															

2020-RC-BYB	Y	Y	1990	SO		SO		SO		SO		SO		SO	
Residential Buy-Back															
2030-RC-OSP	Y	Y	1992	SO		SO		SO		SO		SO		SO	
Commercial On-Site Pickup															
2050-RC-SCH	Y	Y	1990	SO		SO		SO		SO		SO		SO	
School Recycling Programs															
3000-CM-RCG	Y	Y	1992	SO		SO		SO		SO		SO		SO	
Residential Curbside Greenwaste Collection															
3010-CM-RSG	N	N	1994	AO		AO		AO		AO		AO		SO	
Residential Self-haul Greenwaste															
3030-CM-CSG	N	Y	1994	SI		SO		SO		SO		SO		SO	
Commercial Self-Haul Greenwaste															
4010-SP-SLG	Y	Y	1990	SO		SO		SO		SO		SO		SO	
Sludge (sewage/industrial)															
4020-SP-TRS	Y	Y	1990	SO		SO		SO		SO		SO		SO	
Tires															
4030-SP-WHG	Y	Y	1990	SO		SO		SO		SO		SO		SO	
White Goods															
4050-SP-WDW	N	Y	1997	NI	5	NI	5	SI		SO		SO		SO	

Wood Waste															
4060-SP-CAR	N	Y	1997	NI	5	NI	5	SI		SO		SO		SO	
Concrete/Asphalt/Rubble															
4080-SP-SGL	N	Y	1990	NI	5	NI	5	SI		SO		SO		SO	
Shingles															
5000-ED-ELC	N	Y	1993	SO		SO		SO		SO		SO		SO	
Electronic (radio ,TV, web, hotlines)															
5010-ED-PRN	Y	Y	1993	SO		SO		SO		SO		SO		SO	
Print (brochures, flyers, guides, news articles)															
5020-ED-OUT	Y	Y	1993	SO		SO		SO		SO		SO		SO	
Outreach (tech assistance, presentations, awards, fairs, field trips)															
5030-ED-SCH	Y	Y	1990	SO		SO		SO		SO		SO		SO	
Schools (education and curriculum)															
6010-PI-EIN	Y	Y	1990	SO		SO		SO		SO		SO		SO	
Economic Incentives															
6030-PI-OTH	N	Y	NA	SO		SO		SO		SO		SO		SO	
Other Policy Incentive															
7000-FR-MRF	Y	Y	1987	SO		SO		SO		SO		SO		SO	
MRF															

7020-FR-TST	Y	Y	1972	SO		SO		SO		SO		SO		SO	
Transfer Station															
9000-HH-PMF	Y	Y	1990	SI		SO		SO		SO		SO		SO	
Permanent Facility															
9010-HH-MPC	Y	Y	1992	SO		SO		SO		SO		SO		SO	
Mobile or Periodic Collection															
9020-HH-CSC	Y	Y	1992	SO		SO		SO		SO		SO		SO	
Curbside Collection															
9040-HH-EDP	Y	Y	1993	SO		SO		SO		SO		SO		SO	
Education Programs															