STATE OF CALIFORNIA

CALIFORNIA INTEGRATED WASTE MANAGEMENT BOARD

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this form and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-6199 to be connected to your OLA representative.

Mail completed documents to:

California Integrated Waste Management Board
Office of Local Assistance, (MS 25)
1001 I Street
PO Box 4025
Sacramento CA 95812-4025

General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

Section I: Jurisdiction Information and Certification
All respondents must complete this section.

I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:

Jurisdiction Name **Foster City**		County **San Mateo**	
Authorized Signature Ramon M Towne for City Engineer		Title Public Works Director	
Type/Print Name of Person Signing John Lisenko	Date 8/16/04	Phone (650) 349-1200	
Person Completing This Form (please print or type) Nanette Sartoris		Title Consultant	
Phone (916) 564-4500	E-mail Address nsartoris@esassoc.com	Fax (916) 564-4501	
Mailing Address 8950 Cal Center Dr, Bldg 3, Suite 300	City Sacramento	State CA	ZIP Code 95826

Section II—Cover Sheet

This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

☐ No. If no, stop; not eligible for a TE or ADR.

☒ Yes. If yes, then eligible for a TE or ADR.

2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested: 2004 and 2005

Is this a second request? ☐ No ☒ Yes Specific years requested. 2001, 2002, 2003
(**Note:** Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (*Not allowed for Regional Agencies*).**

Specific ADR requested _____%, for the years _____.

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested _____%, for the years _____
(**Note:** Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

Note: Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.

Section IIIA—TIME EXTENSION

Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.

1. **Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

The City continues to be burdened by an unfavorable shift in the adjustment factors used in calculating diversion using the Board's Adjustment Methodology. Also, the City's disposal has remained relatively flat despite the City's efforts to implement new and expanded diversion programs. The City shares refuse collection routes with neighboring jurisdictions, and includes self-haul loads that are hauled to shared disposal facilities. The inherent difficulty of appropriately allocating disposed waste may partially explain the slow decline in the City's disposed tons. The City continues to work with the refuse hauler and facility operator to ensure that disposal allocations are as accurate as possible.

The City, like other members of the South Bayside Waste Management Authority (SBWMA), continues to develop, implement and participate in new and expanded recycling and waste reduction programs in order to meet the goals of AB 939. The City has implemented all of the programs identified in the SRRE, or suitable alternatives, as well as several additional programs. The City needs the additional time to enhance the effectiveness of the programs that are currently in place and to implement new and expanded programs to address the City's commercial waste stream by focusing on outreach to large generators and multi-family complexes.

One of the principal barriers to achieving 50% diversion is the unique characteristics of the City. This could explain why some of the City's existing programs have under performed with respect to other Cities in the SBWMA. A careful review of the balance of the population shows that 46% of the homes in Foster City are within a Multi-family complex, two-thirds of which are in apartment buildings. This proportionately high mobile population (approximately one-third of the total residential units) makes it difficult to achieve continuity in recycling, especially within a living space that due to space constraints (e.g. single chute for garbage disposal in multi-story buildings) has limited opportunity for recycling.

In addition, as a planned community that has reached build-out, the City's capacity for expansion is small. As a result, programs that may be effective in cities experiencing growth and change, such as the Mixed Aggregates/C&D Sort Program have limited successful potential. This is evidenced in the fact that since the beginning of 2003, only one demolition permit has been issued, no permits for new construction have been submitted in either the residential or commercial category, and only 3 out of approximately 40 permits for residential additions have requested an addition in excess of 1,000 sq ft.

The City plans to reach 50% diversion by focusing its efforts on those wastestreams that have the highest diversion potential, mainly the commercial sector which includes compactor customers, multi-family dwellings, and businesses that comprise the most significant portion of the City's disposed wastestream, and by increasing public outreach and education to targeted waste generators to increase participation in existing programs. A careful review of the City's disposal and diversion by waste sector in 2002, the last year in which a full set of data is available, indicates that with appropriately targeted programs, substantial improvements can be achieved in the targeted wastestreams. The planned new and or expanded programs are shown in the Plan of Correction in Section IV.A. The diversion projections in the Plan of Correction are based on recent reports of waste disposal and diversion prepared by the City's franchised hauler and ambitious but realistic estimates of the amount of the targeted wastestream that each program will achieve.

The new and expanded programs will be coupled with enhanced public education and information programs that increase awareness of existing programs and better inform residents, business operators, and construction contractors of the importance of diverting materials and of buying recycled-content materials. The City hopes that this will reduce even further the already low-per capita waste generation in the City (one of the lowest in the SBWMA at 32.9 pounds per household per week).

2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.

The City requests an additional two-year extension because it may take this amount of time to fully implement the programs described in the Plan of Correction.

3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.

The City continues to make a good faith effort to implement the programs in its SRRE, and continues to develop, implement and participate in new and expanded recycling and waste reduction programs in order to meet the goals of AB 939. The City's efforts to implement SRRE programs are documented in detail in the City's annual reports to the CIWMB and status update reports prepared in support of the City's original SB 1066 Time Extension Request.

The City has been diligent in continuing to evaluate the need for new programs. In cooperation with the SBWMA and the City's franchised waste hauler, the City continues to research and develop additional programs to target the residential, commercial, industrial and government sectors, and to building upon and expand existing recycling, source reduction and composting programs. The City and other SBWMA member jurisdictions have made significant progress in expanding and developing the programs identified in its Long-Range Plan (LRP) that was prepared in 2002. The goal of the LRP planning process was to ensure that the SBWMA jurisdictions met and sustained the 50% diversion goal in a cost-effective and coordinated manner; and to ensure operational efficiency in collection and processing.

Several major programs that have been implemented recently and demonstrate the City's good faith efforts to implement its SRRE and programs from the LRP include:

1. An Expanded Residential and Commercial Plastics Recycling Program (includes Plastics #1 through #7)
2. Residential same day service (refuse and recycling) and two-stream recycling (mixed bottles and cans in one container, and mixed paper of all types in another)
3. A Multi-Family Targeted Outreach Program
4. A City Parks & Government Recycling Program
5. A Expanded E-Waste Recycling Program at the San Carlos TS
6. A Expanded Drop-Off Program at the San Carlos TS (carpet and carpet padding, asphalt, and mixed aggregates, among other materials)
7. A Mattress Recycling Program at the San Carlos TS
8. Mixed Aggregates/C&D Sort Program at the San Carlos TS
9. The proposed Commercial Organics Collection Program

The City has also participated in all regional public education and outreach efforts since 1990, including website development, composting courses, and programs that emphasize economic incentives for recycling, such as redeeming CRV materials. In addition, the City continues to find ways to re-use materials in order to further divert tonnage from the landfill. In 2003, the City used approximately 3,882 cubic yards of AC grindings from its street resurfacing project, grading the grindings into a level parking and driving surface for an overflow parking lot used for large venue events. Not only was the AC material re-used, the City was able to save money on both a current and future project.

As stated in the response to Question 1 above, the City has implemented all of the programs selected in the SRRE or suitable alternatives. By implementing all of the programs in the SRRE, the City has made a good faith effort to achieve 50 percent diversion. The most recent version of the PARIS reports for the City are included in Section V of this report.

4. Provide any additional relevant information that supports the request.

No additional information to be provided.

Section IV A—PLAN OF CORRECTION

A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.

Attach additional sheets if necessary.

Residential %	37%	Non-residential %	63%

PROGRAM TYPE Please use the Board's Program Types. The Program Glossary is online at: Www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
3040-CM-FWC	New	Commercial Organics Collection Program Implement Commercial Organics Collection Program targeting 30 businesses in the City in the 1st year. Program includes a 25% rate reduction incentive (relative to refuse service) to increase participation.	Refuse collection fees	12/1/2005	2.6%
4060-SP-CAR	Expand	Mixed Aggregates / C&D Sort Program Target Mixed Aggregates/C&D loads at the San Carlos TS for diversion. C&D-rich loads are directed to a designated area, consolidated into long-haul trailers, and transferred to a C&D processing facility for sorting. Recovery rates have been on the order of 85% or greater; at least 50% of recovered materials go to non-ADC uses. Program will maximize diversion from clean self-haul loads.	Refuse collection fees	4/1/2005	1.3%
2030-RC-OSP	Expand	Targeted Outreach -- Multi-Family Complexes Expand Multi-Family Program to target additional multi-family complexes of 5 units or greater. Goal is to expand program to address 70% of the City's multi-family dwellings.	DOC Grant funds; Refuse collection fees	10/1/2005	0.3%
6010-PI-EIN	New	Progressive Rate Structure Implement progressive rate structure under which additional increments of service level become more costly. Targets franchised commercial and residential waste streams.	Refuse collection fees	2/1/2005	1.9%
2030-RC-OSP	Expand	Targeted Outreach -- Large Generators Provide technical assistance to large commercial generators and compactor accounts.	Refuse collection fees	10/1/2005	1.6%

PROGRAM TYPE **Please use the Board's Program Types. The Program Glossary is online at:** Www.ciwmb.ca.gov/LGCentral/PARIS/Codes/Reduce.htm	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
6020-PI-ORD	New	Adopt C&D Ordinance Implement C&D ordinance requiring at least 50% diversion from targeted projects. Targeted projects would include new construction projects, full demolition projects, and a portion of residential and commercial additions and tenant improvement projects. The ordinance will require that waste management plans be prepared prior to issuance of a building or demolition permit.	Refuse collection fees	1/1/2005	2.7%
2060-RC-GOV	Expand	Targeted Outreach - City Offices and City Self-Haul Loads to TS Provide technical assistance to City departments with intent of reducing waste by 50%. Also, target City loads self-hauled to TS for disposal to ensure maximum diversion is achieved. Program will save ratepayers money and will demonstrate City's commitment and leadership role in meeting the 50% goal.	DOC Grant funds; Refuse collection fees	6/1/2005	1.6%
		Total Estimated Diversion Percent From New and/or Expanded Programs:			11.9%
		Current Diversion Rate Percent From Latest Annual Report			38.7%
		Total Planned Diversion Percent Estimated:			50.6%

PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
5020-ED-OUT	Expand	Public Education and Information Public Education and Information programs will be enhanced to increase awareness of existing, expanded, and new programs and to better inform residents, business operators, and construction contractors of the importance of diverting materials and of buying recycled-content materials.	On-going

Section V – PARIS

Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.

Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at **www.ciwmb.ca.gov/LGCentral/PARIS/**.

☒ PARIS Printout

The attached PARIS printout includes program status and notes submitted as part of the City's 2002 Annual Report to the CIWMB.