



# **CalRecycle Division of Recycling**

## **Curbside Program Workshop**

**March 9, 2010**

# **1. Curbside Registration Renewal**

## **2. Annual Curbside Supplemental Payment**

- Eligibility Criteria
- Calculation Methodology

# 1. Curbside Registration Renewal

- Regulations
- Renewal Process
- Potential Impacts

# California Code of Regulations

## Title 14, Section 2650(b):

- The registration number shall be valid for a maximum **two years**.
- The registration number expires on the **anniversary of the original application approval date**.
- Renewal Application shall be **submitted at least 30 days prior to the expiration date**.
- Renewal Application shall be subject to the **same standards and requirements as the original application**.

Step 1: Letter of renewal reminder is sent to the contact person listed in the current application approx. 90-120 days prior to the registration expiration date.

Letter includes:

- Expiration date
- Reminder of submitting renewal application 30 days prior to the expiration date
- A blank Application form

Step 2: If Renewal Application is received –

- DOR has 15 days to determine if application is complete.
- Check for changes and update system
- Contact applicant for clarification when information is illegible or incomplete
- Upon approval of renewal application,
  - ✓ A postcard will be sent to a single renewal
  - ✓ A letter will be sent for multiple renewals

Step 3: If Renewal Application is **NOT** received –

- A courtesy call or fax will be made approx. 10 ~ 15 days prior to the expiration date

Step 4: If Renewal Application is **NOT** received pass the expiration date –

- Registration expires; update system
- Letter/notice is sent to the Operators -
  - ✓ No shipping reports will be accepted
  - ✓ Must re-apply
  - ✓ Potential impact to Annual Supplemental Payment

- Inability to obtain program payments (CRV, Processing Payment)
- Must re-apply –
  - ✓ Normal processing time is approx. 60 days from receipt of the app to approval assuming app is complete
  - ✓ Approval date becomes the new operational date
  - ✓ Claims received on or after operational date will be processed
  - ✓ Annual Supplemental Payment impact

- Application for Curbside Registration (DOR 50 10/99) can be found on CalRecycle's website:

<http://www.calrecycle.ca.gov/BevContainer/Curbside/RegForm.pdf>

## **2. Annual Curbside Supplemental Payment**

- Eligibility Criteria
- Calculation Method

Public Resources Code Division 12.1, Section 14549.6(a), Payment to curbside program operators:

- Supplemental Payment shall be made to operators of curbside programs and neighborhood drop-off programs that accept **all types** of empty beverage containers for recycling.

DOR determines eligibility based on Application for Curbside Registration, page 3, Question 15):

- ***What recyclable material(s) do you collect or accept?***

Public Resources Code Division 12.1, Section 14549.6(a)(1), Payment to curbside program operators:

- Based on volume of beverage containers collected during the 12-month calendar year
- Per-container rate = the total volume of beverage containers collected ÷ sum of available Supplemental Payment
- Payment for each curbside program = per container rate x total reported beverage container volume

- Payment and notice are sent to the eligible curbside programs; agency is also notified
- Untimely renewal of registration may lead to reduced volume reported which would result in lower or inaccurate Supplemental Payments
- Inaccurate and/or incomplete information on application may result in ineligibility for receiving Annual Supplemental Payment

# 1. Registration Renewal

- ✓ Must renew 30 days prior to expiration date
- ✓ Once expires, must re-apply in order to report and receive program payments

## 2. Annual Curbside Supplemental Payment

- Eligibility Criteria:
  - ✓ must accept all material types
- Calculation Methodology:
  - ✓ volume drives the amount received

- Please visit the CalRecycle website for additional information on Curbside Program:

<http://www.calrecycle.ca.gov/BevContainer/Curbside>

- Questions regarding topics discussed, please contact CalRecycle Curbside Section at (916) 323-2577

