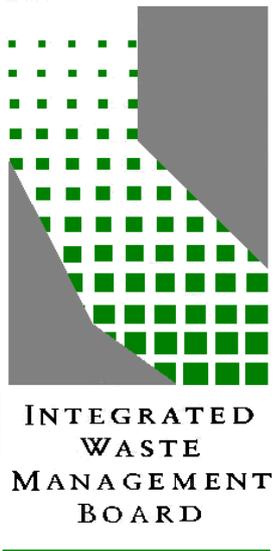
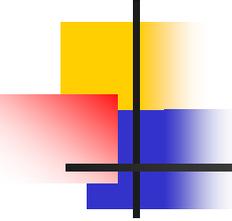


**Used Oil/HHW Grant Writing and
Evaluation Workshop
Long Beach
April 19, 2007**

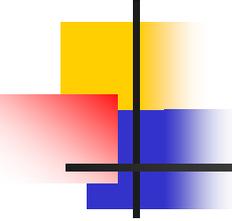


California EPA



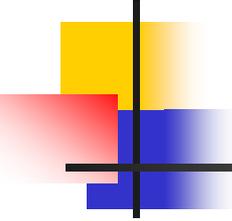
Today's Agenda

- HHW/Oil grants available
- Parts of a competitive grant
- Grant scoring system
- You be the judge exercise
- Final tips



Special Waste Grants Offered

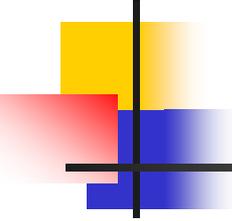
- **Non-competitive:**
 - Used Oil Block Grants – Jurisdiction
 - Cycle BG 13 – May 2007
 - HHW Strategic Planning - County-wide
 - Cycle HD 16-C – May 2007



Special Waste Grants Offered

- **Competitive:**

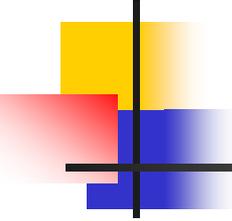
- HHW Facility and Program Development
 - Cycle HD 16F
- Joint Solicitation Oil/Filter Recycling
 - Research and Development
 - Cycle RD 6
 - Non-profit
 - Cycle NP 8
 - Opportunity
 - Cycle OG 9



More Grant Information

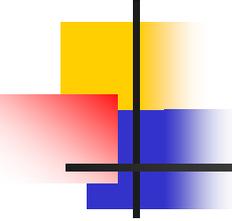
- More information and downloads at the CIWMB website:

www.ciwmb.ca.gov/Grants



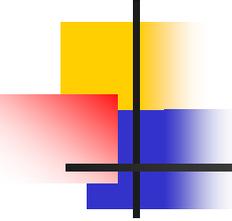
Summary:

- Use the grant checklist and current criteria
- Don't assume; document!
- Don't skip any section
- Get the BIG POINTS
- Get all the OTHER POINTS



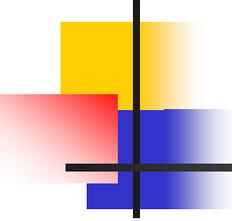
Competitive Grant – Announcement

- Board sets scoring criteria for grant
- Notice Of Funds Available on Web
- Application package posted on Web
- Q&A period - direct contact embargo



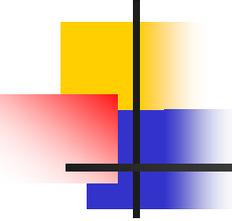
Competitive Grant – Review Process Steps

- Panel scores are averaged
- Board award criteria used to assign funds
- Final funding recommendations approved by Board



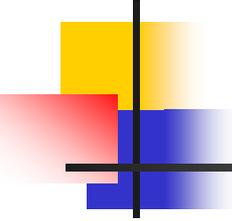
Scoring Components

- **General**
 - **Need (20 points)**
 - **Goals and Objectives (8)**
 - **Work Plan (20)**
 - **Budget (16)**
 - **Evaluation (9)**
 - **Completeness/Experience (7)**
 - **Environmental Practices (10)**



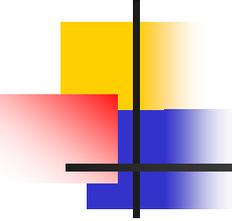
Scoring Components (cont'd)

- **Program**
 - **Statutory (5)**
 - **Discretionary (5)**



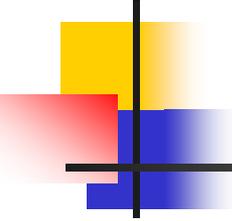
Small Group Exercise – You be the judge

1. Pick table lead and spokesperson
2. Review Need Proposals - 15 minutes
3. Score on Form with comments - 10
4. Average scores and discuss with table – 10 minutes
5. Share insights with room – 15



Ground Rules:

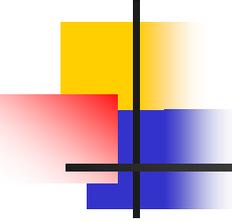
1. Only consider information presented on application when scoring
2. Writing style doesn't count
3. Justify your scores with comments
4. Acknowledge all viewpoints
5. Discuss individual scores that vary +/- 5 points from group average
6. Finish on time



Exercise Scoring Sheet

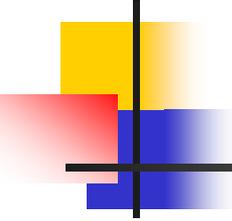
NEED (Description Column)

- (6) Describe **existing program** and **funding gaps** in management of HHW in the proposed service area.
- (7) Documents **service gaps** and unmet need with local population statistics, surveys, research, studies, or data.
- (7) Describes the proposed project and how it will significantly **enhance or expand** the **existing program**. Includes available documentation.



Small Group Exercise – You be the judge (part two)

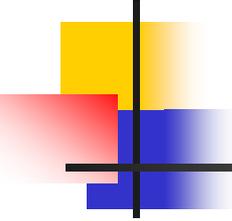
1. Review Work Plans - 15 minutes
2. Score on Form with comments - 10
3. Average scores and discuss with table – 10 minutes
4. Share insights with room – 15



Exercise Scoring Sheet

WORK PLAN Form (Description Column)

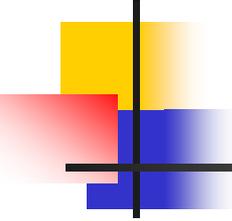
- (8) Provides **detailed Work Plan** that sufficiently describes proposed objectives and activities, demonstrates they are well thought through, achieves desired goal within the grant term and resources available.
- (6) Provides **staffing** that is sufficient, qualified and capable of conducting proposed activities.
- (6) Provide sufficient **evaluation methods** to measure the process and outcome of the project.



Before You Lick the Stamp!

- Before sending, **have someone else** read your completed application. Did you:
 - Clearly document the needs and program targets?
 - Detail what work will be done with the funds?
 - Discuss measurable outcomes – what will be the results, how will things be different?
 - Double check the math?
 - Include the correct forms?

Would they award you \$200,000 based on the quality and quantity of information submitted?



Grant Resources:

- CIWMB Grant Leadperson
- Grant Q&A period
- Regional application – share the work
- Consultant or in-house writer?
 - www.ciwmb.ca.gov/Grants/Tips.htm
- Grant writing classes/books
 - www.ciwmb.ca.gov/Grants/Links.htm

Grant Scoring Info On Website



CIWMB Grant Scoring Criteria - Microsoft Internet Explorer provided by Provided by CIWMB

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Mail Print Word Document Folder

Address http://www.ciwmb.ca.gov/Grants/Scoring/

California Home Integrated Waste Management Board Search Index Contact Us Help

Grants and Loans

Grant Scoring Criteria

This page identifies the seven elements required for all CIWMB grant proposals and provides general content prompts.

1. [Need \(or Problem\) and Justification](#)
2. [Goals and Objectives](#)
3. [Work Plan](#) (i.e., Project Description)
4. [Evaluation](#)
5. [Budget](#)
6. [Application Completeness](#)
7. [Evidence of a Recycled-Content Purchasing Policy or Directive](#)

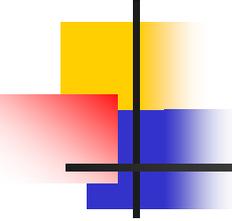
You may also want to view the [grant scoring criteria template](#) (Adobe PDF, 54 KB). This template is customized by CIWMB grant programs and included in the application package.

1. Need and Justification

- What exactly is the need or problem you're addressing?
- Why is the project needed—locally, regionally, statewide?
 - Clean-up of environmental hazard
 - Decrease risk to public health and safety
 - Conservation of natural resources
- What factors contribute to the problem? What are the health and safety threats, or environmental concerns?
 - "Local surveys show...."
 - "National data indicate..."
- Justify the need with data! Don't assume "everyone knows...." "It's perfectly clear...."
- What are the current unmet needs/gaps in services? What are the inadequacies of the current program (if one exists?)
- What is the demand for services? (Don't confuse demand with need.)
- How will California (or your community) benefit?
- Are there any groups to be targeted or who might especially benefit (e.g., limited or non-English speaking, children...)?

Trusted sites

Start MS... Bo... Ap... Sig... GM... Em... Mic... CI... 1:15 PM



QUESTIONS? THOUGHTS?
