

2 **Proposed Regulations for Form 303 Household Hazardous Waste Collection Report**

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**PROPOSED REGULATIONS**

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**FORM 303 HOUSEHOLD HAZARDOUS WASTE COLLECTION REPORT**

**TITLE 14: NATURAL RESOURCES**  
**DIVISION 7. DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY**  
**CHAPTER 9. PLANNING GUIDELINES AND PROCEDURES FOR PREPARING,**  
**REVISING, AND AMENDING COUNTYWIDE OR REGIONAL**  
**INTEGRATED WASTE MANAGEMENT PLANS**  
**ARTICLE 6.3. HOUSEHOLD HAZARDOUS WASTE ELEMENTS**

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**Section 18751.2. Household Hazardous Waste Existing Conditions Description.**

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This Article establishes guidelines for the Form 303 Household Hazardous Waste Collection Report, which local government agencies who are responsible for household hazardous waste management in California must submit annually to report amounts of material collected and managed by those agencies.

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**Authority cited:** Section 40502, Public Resources Code; and Section 25218.10, Health and Safety Code.

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**Reference:** Sections 41500, 41510, 41750 and 47103, Public Resources Code; and Section 25218.9, Health and Safety Code.

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**Section 18751.2.1. Definitions**

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(a) The following definitions shall only apply to this Article:

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(1) "Must" or "shall" means a provision is mandatory.

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(2) "May" means a provision is permissive.

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(b) "Household hazardous waste," or "HHW" means household hazardous waste as defined in Health and Safety Code §25218.1(e).

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(c) "Permanent household hazardous waste collection facility" means a permanent household hazardous waste collection facility as defined in Health and Safety Code §25218.1(h).

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(d) Program types listed in Section 18751.2.3(c) are defined in Health and Safety Code §25218.1.

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(e) Waste types listed in §18751.2.3(a)(1)-(4) and (7) are described in 49 Code of Federal Regulations Section 172.101. Waste types listed in §18751.2.3(a)(5), (6), (8), and (9) are defined as follows:

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(1) "PCB-containing materials" means materials that contain polychlorinated biphenyls.

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(2) "Reclaimable" means materials that are on the list of recyclable hazardous wastes described in the California Code of Regulations, Title 22, Division 4.5, Chapter 16, Section 66266.2, and also latex paint.

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(3) "Universal Waste" means universal waste as defined in Health and Safety Code §25123.8.

1 (4) "Other" means materials collected by Public Agency HHW programs that are not described  
2 in §18751.2.3(a)(1)-(8).

3 (f) Management Methods listed in §18751.2.3(d) have the following definitions:

4 (1) "Destructive Incineration" means treatment by thermal destruction at a high temperature  
5 hazardous waste incinerator where the physical destruction is the sole intent of the treatment  
6 process.

7 (2) "Fuel Incineration" means treatment by thermal destruction where the waste, either by  
8 itself or blended with another material, is burned to recover its potential thermal energy.

9 (3) "Landfill" means disposal of a waste in the ground (and in this case) at a landfill authorized  
10 to accept the waste.

11 (4) "Neutralization" means treatment by chemically adjusting the pH of the waste so that the  
12 waste can be discharged into a publicly owned treatment works (does not apply if after  
13 neutralization, the waste is still hazardous and is sent for disposal or treatment by one of the  
14 other methods).

15 (5) "Recycled" means waste is sent for resource recovery where the raw materials used for  
16 making the material before it became a waste are recovered to make new materials of the  
17 same or different nature (does not include fuel incineration).

18 (6) "Reused" means waste is used without further treatment or handling for the original  
19 intended purpose of the material before it became a waste.

20 (7) "Stabilization" means treatment where waste is chemically stabilized into a solid or semi-  
21 solid state such that it no longer exhibits hazardous characteristics and can be managed as  
22 non-hazardous waste (does not apply if after stabilization, waste is still hazardous and is sent  
23 for disposal or treatment by one of the other methods described here).

24 (8) "Stewardship Program" means waste is sent for management by a program run by  
25 manufacturers or a designated stewardship organization to manage specified products.

26 **Authority cited:** Section 40502, Public Resources Code; and Section 25218.10, Health and Safety  
27 Code.

28 **Reference:** Sections 41500, 41510, 41750 and 47103, Public Resources Code; and Sections 25123.8  
29 and 25218.9, Health and Safety Code.

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31 **Section 18751.2.2. Form 303 Submittals.**

32 (a) Each public agency that is responsible for HHW management must complete and submit a "Form  
33 303 Household Hazardous Waste Collection Report" (Form 303) electronically to the Department of  
34 Resources Recycling and Recovery each year. The Form 303 may be submitted as a hard copy instead  
35 only upon request to the Department of Resources Recycling and Recovery.

36 (b) All public agencies responsible for HHW management must submit as part of the Form 303 the  
37 following information to the Department of Resources Recycling and Recovery:

38 (1) Contact information of the person responsible for submitting the Form 303:

39 (A) Name of HHW program manager

40 (B) Name of public agency

41 (C) Mailing address

- 1 (D) Phone Number
- 2 (E) E-mail address
- 3 (F) Contractor's name, if applicable
- 4 (2) Program information
- 5 (A) If a public agency collects HHW and reports material collection data on behalf of
- 6 another agency(ies), that agency shall provide the names of their participating
- 7 agency(ies).
- 8 (B) Information pertaining to each permanent HHW collection facility within the
- 9 program service area, if applicable:
- 10 (i) Name of Facility
- 11 (ii) EPA ID number, if applicable
- 12 (iii) Facility address
- 13 (iv) Site contact name and title
- 14 (v) E-mail address of site contact
- 15 (C) A list of Program Types used, including an EPA ID number for each program type.
- 16 (D) Number of households that participated in the collection program, and the method
- 17 used to calculate this.
- 18 (E) Number of households in service area. A public agency shall indicate on their
- 19 report if this figure is different from the household figure in the most current
- 20 Department of Finance E-5 Report on Population and Housing Estimates for Cities,
- 21 Counties, and the State.
- 22 (3) Material Collection and Disposition. Each public agency that is responsible for HHW
- 23 management shall ensure that the amount of material collected through their program during
- 24 the preceding reporting period is reported annually, by weight in pounds. Material collection
- 25 and disposition shall be described by using the categories, program types, and dispositions
- 26 described in Section 18751.2.3.
- 27 (A) A reporting agency may include amounts of materials collected on behalf of a
- 28 participating agency(ies) in their Form 303, but is not required to report specific
- 29 amounts for each participating agency.
- 30 (B) If a public agency manages and reports materials on behalf of a participating
- 31 agency, the participating agency shall only report amounts of materials that were not
- 32 already reported on their behalf.
- 33 (c) The reporting timeframe shall be July 1 of the previous fiscal year through June 30 of that fiscal
- 34 year, with the information required to be submitted to the state by the October 1 of the following
- 35 fiscal year.
- 36 (d) If a public agency responsible for HHW management is collecting materials on behalf of or through
- 37 a stewardship program, the public agency shall include those materials in their Form 303.
- 38 (e) A public agency is not required to submit a Form 303 only if all of that agency's material collection
- 39 amounts have been reported on another agency's Form 303.

1 **Authority cited:** Section 40502, Public Resources Code; and Section 25218.10, Health and Safety  
2 Code.

3 **Reference:** Sections 41500, 41510, 41750 and 47103, Public Resources Code; and Section 25218.9,  
4 Health and Safety Code.

5 **Section 18751.2.3. Material Collection and Disposition**

6 (a) Material collection amounts shall be reported for the following categories:

7 (1) Flammable and Poison

8 (2) Inorganic and organic acid

9 (3) Inorganic and organic base

10 (4) Neutral oxidizers, organic peroxides, oxidizing acid/base

11 (5) PCB-containing materials

12 (6) Reclaimable

13 (7) Asbestos

14 (8) Universal Waste

15 (9) Other

16 (b) If a material category not listed in (a)(1)-(9) is determined to be a hazardous waste under Health  
17 and Safety Code §25175(a)(1)-(2) or other statute or regulations, the reporting agency shall report  
18 the collection of materials in that category via the Form 303.

19 (c) Each public agency shall report the program types used to collect the materials reported in section  
20 (a) and, if applicable, section (b). Program types include the following:

21 (1) Permanent HHW collection facility

22 (2) Temporary (periodic) facility

23 (3) Mobile Facility

24 (4) Recycle-only facility

25 (5) Door to Door (residential) program

26 (6) Curbside Program

27 (7) Load Check

28 (8) Other program type not specifically listed in (c)(1)-(7). The reporting agency shall  
29 describe the program type used.

30 (d) Each public agency shall report the disposition of the materials collected by their program, by  
31 weight in pounds, during the preceding reporting period by the following categories:

32 (1) Destructive Incineration

33 (2) Fuel Incineration

34 (3) Landfill

- 1 (4) Neutralization/Treatment
- 2 (5) Recycled
- 3 (6) Reused
- 4 (7) Stabilization
- 5 (8) Stewardship Program. The reporting agency shall name the stewardship program(s) used.

6 **Authority cited:** Section 40502, Public Resources Code; and Section 25218.10, Health and Safety  
7 Code.

8 **Reference:** Sections 41500, 41510, 41750 and 47103, Public Resources Code; and Section 25218.9,  
9 Health and Safety Code.

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11 **[Printers Note: Remove Forms CIWMB 303a and 303b from Appendix A]**