

2 **Proposed Regulations for Form 303 Household Hazardous Waste Collection Report**

3

4

PROPOSED REGULATIONS

5

FORM 303 HOUSEHOLD HAZARDOUS WASTE COLLECTION REPORT

TITLE 14: NATURAL RESOURCES
DIVISION 7. DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY
CHAPTER 9. PLANNING GUIDELINES AND PROCEDURES FOR PREPARING, REVISING, AND AMENDING COUNTYWIDE OR REGIONAL INTEGRATED WASTE MANAGEMENT PLANS
ARTICLE 6.3. HOUSEHOLD HAZARDOUS WASTE ELEMENTS

6 ~~**Section 18751.2. Household Hazardous Waste Existing Conditions Description.**~~

7 All public agencies responsible for household hazardous waste (HHW) management must complete
8 and submit either the CIWMB (Board) Form CIWMB 303a (1/06) entitled "Lead Agency Form 303a
9 Household Hazardous Waste Collection Information For Fiscal Year ____/____", or Form CIWMB
10 303b (1/06) entitled "Non-Lead Agency Form CIWMB 303b Household Hazardous Waste Collection
11 Information For Fiscal Year ____/____", to the Board each year. Both forms are incorporated herein by
12 reference and are located in Appendix A. Commencing with reports for Fiscal Year 2006/2007, Forms
13 CIWMB 303a and CIWMB 303b shall be completed and submitted electronically to the Department of
14 Toxic Substances Control each year, or, upon request to the CIWMB, the public agency may be
15 exempted from filing electronically, and instead complete and submit a hard copy of either Form
16 CIWMB 303a or CIWMB 303b. Form CIWMB 303a provides a description of the existing household
17 hazardous waste program identifying the types and quantities of household hazardous wastes that are
18 currently collected, reused, recycled, treated and/or otherwise managed and/or disposed through
19 existing programs. Form CIWMB 303b provides only contact information for a non-lead agency, and
20 provides, if applicable, for the types and quantities of universal waste collected and recycled by a non-
21 lead agency.

22 The following are requirements for submitting Forms CIWMB 303a or CIWMB 303b:

23 (a) The reporting timeframe shall be July 1 of the previous fiscal year through June 30 of the current
24 fiscal year, with the form required to be returned to the state by the first of October each year.

25 (b) The forms must be completed, to the extent applicable, whether or not waste was collected by a
26 jurisdiction. If a public agency is not the lead agency collecting waste through a HHW program or a
27 waste collection program was not conducted by their jurisdiction, only Form CIWMB 303b must be
28 completed and submitted to the CIWMB.

29 (c) Each public agency acting as lead agency for Household Hazardous Waste collection must complete
30 and submit one Form CIWMB 303a that includes all HHW program types including, but not limited to,
31 permanent, temporary, recycle only, mobile, door to door, curbside (other than oil), and with a
32 category designated as "Other" for additional program type identification.

33 ~~**Section 18751.2.1.**~~

34 The following terms used in this Article are defined as follows:

- 1 ~~(a) Program types listed in Section 18751.2(c) are defined in Health and Safety Code 25218.1;~~
- 2 ~~(b) With the exception of electronic waste, waste types listed in Section F of Form CIWMB 303a are~~
- 3 ~~defined in 49 Code of Federal Regulations Section 172.101, and~~
- 4 ~~(c) Management Methods listed in Section F of Form CIWMB 303a have the following definitions:~~
- 5 ~~(1) Destructive Incineration—treatment by thermal destruction at a high temperature hazardous~~
- 6 ~~waste incinerator where the physical destruction is the sole intent of the treatment process.~~
- 7 ~~(2) Fuel Incineration—treatment by thermal destruction where the waste, either by itself or blended~~
- 8 ~~with another material, is burned to recover its potential thermal energy.~~
- 9 ~~(3) Landfill—disposal of a waste in the ground (and in this case) at a hazardous waste landfill.~~
- 10 ~~(4) Neutralization—treatment by chemically adjusting the pH of the waste so that the waste can be~~
- 11 ~~discharged into a publicly owned treatment works (does not apply if after neutralization, the waste is~~
- 12 ~~still hazardous and is sent for disposal or treatment by one of the other methods).~~
- 13 ~~(5) Recycled—waste is sent for resource recovery where the raw materials used for making the~~
- 14 ~~material before it became a waste are recovered to make new materials of the same or different~~
- 15 ~~nature (does not include fuel incineration).~~
- 16 ~~(6) Reused—waste is used without further treatment or handling for the original intended purpose of~~
- 17 ~~the material before it became a waste.~~
- 18 ~~(7) Stabilization—treatment where waste is chemically stabilized into a solid or semi-solid state such~~
- 19 ~~that it no longer exhibits hazardous characteristics and can be managed as non-hazardous waste~~
- 20 ~~(does not apply if after stabilization, waste is still hazardous and is sent for disposal or treatment by~~
- 21 ~~one of the other methods described here).~~

22

23 **Section 18751.2. Household Hazardous Waste Existing Conditions Description.**

24 This Article establishes guidelines for the Form 303 Household Hazardous Waste Collection Report,

25 which local government agencies in California must submit annually to report household hazardous

26 waste amounts collected and managed by those agencies.

27 **Authority cited:** Section 40502 of the Public Resources Code; and Section 25218.10, Health and

28 Safety Code.

29 **Reference:** Sections 41500, 41510, 41750 and 47103 of the Public Resources Code

30 **Section 18751.2.1. Definitions.**

31 (a) The following definitions shall only apply to this Article and except as otherwise noted, the

32 definitions of this Article supplement and are governed by the definitions set forth in Chapter 5

33 (commencing with §48700), Part 7, Division 30 of the Public Resources Code:

34 (1) "Must" or "shall" means a provision is mandatory.

35 (2) "May" means a provision is permissive.

36 (b) "Household hazardous waste," or "HHW" means household hazardous waste as defined in Health

37 and Safety Code §25218.1(e)

1 (c) "Permanent household hazardous waste collection facility" means a permanent household
2 hazardous waste collection facility as defined in Health and Safety Code §25218.1(h)

3 (d) Program types listed in Section 18751.2.3(c) are defined in Health and Safety Code 25218.1;

4 (e) With the exception of electronic waste, waste types listed in §18751.2.3(a)(1)-(9) are defined in
5 49 Code of Federal Regulations Section 172.101

6 (f) Management Methods listed in §18751.2.3(d) have the following definitions:

7 (1) "Destructive Incineration" means treatment by thermal destruction at a high temperature
8 hazardous waste incinerator where the physical destruction is the sole intent of the treatment
9 process.

10 (2) "Fuel Incineration" means treatment by thermal destruction where the waste, either by
11 itself or blended with another material, is burned to recover its potential thermal energy.

12 (3) "Landfill" means disposal of a waste in the ground (and in this case) at a landfill authorized
13 to accept the waste.

14 (4) "Neutralization" means treatment by chemically adjusting the pH of the waste so that the
15 waste can be discharged into a publicly owned treatment works (does not apply if after
16 neutralization, the waste is still hazardous and is sent for disposal or treatment by one of the
17 other methods).

18 (5) "Recycled" means waste is sent for resource recovery where the raw materials used for
19 making the material before it became a waste are recovered to make new materials of the
20 same or different nature (does not include fuel incineration).

21 (6) "Reused" means waste is used without further treatment or handling for the original
22 intended purpose of the material before it became a waste.

23 (7) "Stabilization" means treatment where waste is chemically stabilized into a solid or semi-
24 solid state such that it no longer exhibits hazardous characteristics and can be managed as
25 non-hazardous waste (does not apply if after stabilization, waste is still hazardous and is sent
26 for disposal or treatment by one of the other methods described here).

27 (8) "Stewardship Program" means waste is sent for management by a program run by
28 manufacturers or a designated stewardship organization to manage specified products.

29 **Authority cited:** Section 40502 of the Public Resources Code; and Section 25218.10, Health and
30 Safety Code.

31 **Reference:** Sections 41500, 41510, 41750 and 47103 of the Public Resources Code

32
33 **Section 18751.2.2. Form 303 Submittals.**

34 (a) Each public agency that is responsible for HHW management must complete and submit a "Form
35 303 Household Hazardous Waste Collection Report" (Form 303) electronically to the Department of
36 Resources Recycling and Recovery each year. The Form 303 may be submitted as a hard copy
37 instead only upon request to the Department of Resources Recycling and Recovery.

38 (b) All public agencies responsible for HHW management must submit as part of the Form 303 the
39 following information to the Department of Resources Recycling and Recovery:

40 (1) Contact information of the person responsible for submitting the HHW collection data,
41 including but not limited to:

42 (A) Name of HHW program manager

1 (B) Name of public agency

2 (C) Mailing address

3 (D) Phone Number

4 (E) E-mail address

5 (F) Contractor's name, if applicable

6 (2) Program information

7 (A) If a public agency collects HHW and reports HHW collection data on behalf of
8 another agency(ies), that agency shall provide the names of their participating
9 agency(ies).

10 (B) Information pertaining to each permanent HHW collection facility within the
11 program service area, if applicable, including but not limited to:

12 (i) Name of Facility

13 (ii) EPA ID number

14 (iii) Facility address

15 (iv) Site contact name and title

16 (v) E-mail address of site contact

17 (C) A list of Program Types used, including an EPA ID number for each program type.

18 (D) Number of households that participated in the collection program

19 (E) Number of households in service area

20 (3) Material Collection and Disposition. Each public agency that is responsible for HHW
21 management shall ensure that the amount of HHW collected through their program during the
22 preceding reporting period is reported annually, by weight in pounds. HHW collection and
23 disposition shall be described by using the categories, program types, and dispositions
24 described in Section 18751.2.3.

25 (A) A reporting agency may include HHW amounts collected on behalf of a
26 participating agency(ies) in their Form 303 Report, but is not required to report
27 specific amounts for each participating agency.

28 (B) If a public agency manages and reports HHW on behalf of a participating agency,
29 the participating agency shall only report amounts of HHW that were not already
30 reported on their behalf.

31 (c) The reporting timeframe shall be July 1 of the previous fiscal year through June 30 of that fiscal
32 year, with the information required to be submitted to the state by the October 1 of the following
33 fiscal year.

34 (d) If a public agency is collecting HHW on behalf of or through a stewardship program, the public
35 agency shall include those materials in their Form 303.

36 (e) A public agency is not required to submit a Form 303 only if all of that agency's HHW collection
37 amounts have been reported on another agency's Form 303.

38 **Authority cited:** Section 40502 of the Public Resources Code; and Section 25218.10, Health and
39 Safety Code.

1 **Reference:** Sections 41500, 41510, 41750 and 47103 of the Public Resources Code

2 **Section 18751.2.3. Material Collection and Disposition**

3 (a) HHW collection amounts shall be reported for the following categories:

4 (1) Flammable and Poison

5 (2) Inorganic and organic acid

6 (3) Inorganic and organic base

7 (4) Neutral oxidizers, organic peroxides, oxidizing acid/base

8 (5) PCB-containing materials

9 (6) Reclaimable

10 (7) Asbestos

11 (8) Universal Waste

12 (9) Other

13 (b) If a material category not listed in (a)(1)-(9) is determined to be a hazardous waste under Health
14 and Safety Code §25175(a)(1)-(2) or other statute or regulations, the reporting agency shall report
15 the collection of HHW materials in that category via the form 303.

16 (c) Each public agency shall report the program types used to collect the HHW reported in section (a)
17 and, if applicable, section (b). Program types include the following:

18 (1) Permanent HHW collection facility

19 (2) Temporary (periodic) facility

20 (3) Mobile Facility

21 (4) Recycle-only facility

22 (5) Door to Door (residential) program

23 (6) Curbside Program

24 (7) Load Check

25 (8) Other program type not specifically listed in (c)(1)-(7). The reporting agency shall
26 describe the program type used.

27 (d) Each public agency shall report the disposition of the HHW collected by their program, by weight in
28 pounds, during the preceding reporting period by the following categories:

29 (1) Destructive Incineration

30 (2) Fuel Incineration

31 (3) Landfill

32 (4) Neutralization/Treatment

33 (5) Recycled

- 1 (6) Reused
- 2 (7) Stabilization
- 3 (8) Stewardship Program. The reporting agency shall name the stewardship program(s) used.
- 4 **Authority cited:** Section 40502 of the Public Resources Code; and Section 25218.10, Health and
- 5 Safety Code.
- 6 **Reference:** Sections 41500, 41510, 41750 and 47103 of the Public Resources Code