



**INSTRUCTIONS FOR COMPLETING THE  
CONTAMINATED USED OIL ADDITIONAL COSTS REIMBURSEMENT APPLICATION**

1.    a.) Enter Operator / Payee Name issued by the Department of Resources Recycling and Recovery (CalRecycle).  
      b.) Enter Certification Number and the Site name as it appears on your certification or registration application.  
      c.) Enter the address where you want your payment mailed.  
      d.) Enter contact person's name, phone number and email address.  
      e.) Enter Federal Taxpayer Identification Number (FEIN #) or Social Security Number.
2.    Check the appropriate box indicating if you have procedures preventing the generation or acceptance of contaminated used lubricating oil.
3.    Enter the Incident / Contamination Date.
4.    Enter the type of contamination claimed.
5.    Enter the total gallons of contaminated used oil picked up by the hazardous waste hauler.
6.    Enter the cost of EPA approved Field / Laboratory Tests.
7.    Enter the total charged by hazardous waste hauler to haul contaminated used oil. This amount includes Labor, Supplies and Hauling charges.
8.    Enter the total dollar amount NORMALLY charged for the same amount of uncontaminated used oil by the hazardous waste hauler.
9.    Actual amount eligible for reimbursement (Line 6 + Line 7 - Line 8). This cell will self-calculate.

The form must have the original signature of the certified center or curbside program operator and the date on which they signed the form.